

*Abbreviated Minutes: Complete Set Of Minutes Are On File In The Clerk's Office*

<b>Madison County</b>		
<b>Commissioners Meeting Minutes</b>		
		
MAY 23, 2016	9:00 A.M.	COMMISSIONERS' ROOM
<b>ATTENDEES</b>	<b>Commissioners: Chairman Jon Weber, Kimber Ricks and Todd Smith</b> <b>Deputy Prosecuting Attorney: Troy Evans</b> <b>County Clerk: Kim Muir, Deputy Clerk: Ilene Palmer</b>	

**AGENDA TOPICS**

**Pledge of Allegiance: Commissioner Ricks**

**Invocation:** Commissioner Smith

**Public Comment:** Kirsten Ruebush

Kirsten would like to see the Commissioners perform various readings of the Septic System Ordinance providing ample time for the public to review and make suggestions before the final public hearing to adopt the Ordinance.

**County Business**

**Committee & Board Reports:**

Kimber Ricks-EICAP

Geri Rackow will discuss this further.

**Discussion Items**

Tri County discussion regarding Teton County decision.

Shay was present and the matter was discussed. A work meeting will be June 13 for 1 hour to discuss this matter further.

**Budget Discussion**

Retirement planning for ages 58 and above, the employee's HRA funds will transfer into the VEBA account. The employee will need an opportunity to provide feedback. This meeting will be scheduled for the future.

**Grant match on 5000 south**

The grant match of approx. \$215,500 is due soon. There was a discussion on funding; Scott Ellsworth with LHTAC would like it paid so the project can keep moving forward. Cindy Roberson with Road and Bridge will meet with Scott to discuss funding options and location of the funds.

**Calendar Discussion Items**

Septic Ordinance discussion and set hearing date. A first review of the proposed ordinance was discussed. The Commissioners discussed removing the last line from the proposed ordinance referencing obtaining a building permit first. Troy will make the change and forward it to the Commissioners, clerk and P&Z. This version will be placed on the website for public input. The

Commissioners will review it again at their June 13<sup>th</sup> meeting. At that meeting, they will discuss and set a public hearing date thereafter.

### **Contracts/Documents**

**Review and sign:** Canvass of votes for the May 17, 2016 election

Commissioner Smith made a motion to review and sign the May 17, 2016 Election Canvass of Votes. Commissioner Ricks seconded and voting was unanimous. Kim and Troy will work with Judge Moeller to resolve the tie in precinct number 13. A discussion was had on legalities and how to move forward to determine the winner.

**Review and sign:** Amendment to Inmate Telecommunication Agreement with Telmate LLC with the Sheriff's office. Commissioner Weber made a motion to review and sign the Amendment to Inmate Telecommunication Agreement with Telmate LLC. Commissioner Smith seconded and voting was unanimous.

**Review and sign:** Blue Cross Medical Insurance Renewal

Commissioner Ricks made a motion to review and sign the Blue Cross Medical Insurance Renewal. The renewal was a 1.98% increase.

Commissioner Smith seconded and voting was unanimous.

**Review and sign:** Resolution #406, Hospital refinance

The motion was made at the Hospital Board meeting previously, but the Resolution was not present that evening, and needed to be signed today. The Resolution 406 was signed as it was passed and adopted on May 17, 2016.

**Review and sign:** Purchase Agreement with Mel and Kathy Mortensen

Commissioner Ricks made a motion to review and sign the Purchase Agreement with Mel and Kathy Mortensen. Commissioner Smith seconded and voting was unanimous.

### **Routine Matters**

Commissioner Smith made a motion to approve the claims presented by the clerk. Commissioner Weber seconded and voting was unanimous.

Commissioner Ricks made a motion to approve and sign the Commissioner Meeting Minutes of May 9, 2016. Commissioner Smith seconded and voting was unanimous.

Commissioner Smith made a motion to ratify signing a Certificate of Residency for Allison Rigby. Commissioner Ricks seconded and voting was unanimous.

Commissioner Ricks motioned to approve the Personnel Actions. Commissioner Weber seconded and voting was unanimous.

### **Agenda Items**

**Dave Alvarez,** ITD Beaver Dick Park Bridge update

Dave was present with Darrin Johnson and explained that the River has changed course and has produced significant scour on a few of the piers at Beaver Dick Park. Construction on the bridge will begin June 1 and continue through November. One lane of the roadway will be closed during the construction however the traffic will be controlled with a signal. Waterways will be open with the

exception of the areas that are closed off due to work on the piers. Dave will work with BYU-I on scheduled events that might be impacted by the construction. The signal will be removed from the roadway over the 4<sup>th</sup> of July weekend. The scope of work includes: Scouring the retrofit for the protection of the piers using the Ajax system. Additional work includes, Epoxy overlay on the deck, sealing the rails with Silane and repairs on the pier spalling.

**Dawn Hunter, VEBA 2016 Contributions**

Dawn presented information on the County HRA, FSA and the VEBA accounts. There was further discussion regarding the possibility of depositing sick and vacation accruals at the time of retirement into the employee VEBA account. This money could be used for health premiums or any healthcare costs after that time. The requirement per VEBA is that what we do for one employee; we would have to do for everyone.

Commissioner Weber made a motion to roll over 100% of accrued sick and vacation time to the VEBA account applicable when employees retire or leave the County and they have accrued this time. Commissioner Ricks seconded and voting was unanimous. This can be reviewed and changed annually by the Commissioners if they so desire. This will also be discussed in the next department head / elected official meeting.

**Health & Welfare Executive Session Idaho Code 74-206(1) (d) exempt records, Ann Marie Sorensen, Indigent Clerk.**

Commissioner Weber made a motion to go into Executive Session at 9:54 a.m. pursuant to Idaho Code §74-206(1) (d) exempt matters.

Commissioner Ricks–yes  
Commissioner Weber–yes  
Commissioner Smith–yes

Commissioner Weber returned the County Commissioners to open session at 10:08 a.m. Commissioner Ricks made a motion to sign Liens on Case No's. 2016032, 2016033 and 2016026 and sign Amended Approval on Case No. 2016017-B, sign a Denial on Case No. 2016023, sign Approvals on Case No's. 2016024, and 2016027. Commissioner Smith seconded and voting was unanimous.

**Brent McFadden**

Review bid on boiler in the jail, Brent had a bid to replace the boiler in the jail. The bid is \$65,000 for removing the boiler and installing a new state of the art boiler. Commissioners agreed with Brent that this is a top priority, however asked Brent to provide another bid, and he will have to follow bid guidelines for projects over \$50,000.

**Fire control in the Women's jail**

The bid to replace the panel and sprinkler heads is \$4,200 which will come out of the County Building budget. Commissioner Ricks made a motion to approve the panel replacement, Commissioner Weber seconded and voting was unanimous.

**Striping parking lots**

Brent presented two bids to re-stripe the parking lot at the Administration Building. Commissioner Weber made a motion to approve the parking lot striping and accept the lowest bid of \$186 for the Courthouse and \$567 to do the Administration Building lot from Imperial Asphalt. Commissioner Ricks seconded and voting was unanimous.

#### Courthouse roof discussion

The current roof is over 12 years old and needs to be either patched and painted or replaced. The cost to patch and paint the roof is \$15,000, which will only last for 10 years. The cost to replace the roof is \$51,000 which will last for 25 years. Commissioners asked Brent to provide more than one bid on this proposed project and bring it back to the Commissioners for decision.

#### Cindy/Reo/Maxine Road and Bridge, Update on projects

The guardrail near the river in Archer has been completed.

#### Traffic study at Bear World

The traffic count at Bear World came back low according to the state design. Two collectors were set, one at the entrance and another was set back 200-300 yards, both at peak times. In addition to the traffic count, the boxes also measure speed. The data will be presented to Commissioners at a later meeting.

The Road Committee met with Craig and the State to determine what is classified as a road or a trail. These discussions are ongoing and updates will be presented to the Commissioners as this progresses.

The Sand seal has been completed in Plano, Road and Bridge has put oil on the road for 4.5 miles. They will work on the roads in Salem next.

In Burton, dust oil has been put on the roads, next year they are planned to re-oil.

Road and Bridge is waiting for a meeting time concerning the Frontage Road.

Cindy reported that they are receiving calls from residents that sprinklers are watering roadways. She asked the Commissioners if the County has a letter asking residents not to water the road.

Shawn Boice, Board of Equalization, Tax Credit for Daniel and Samantha Buis.

The previous condominium owners had the homeowner's exemption; however the County mistakenly didn't apply the exemption for the new owners. The Homeowner did have a copy of the exemption and Shawn will apply the credit. Commissioner Ricks made a motion to review and sign the exemption credit. Commissioner Smith seconded and voting was unanimous.

#### Geri Rackow, Eastern Idaho Public Health, 2017 Budget Discussion

The County contribution will increase by 4% in the coming budget year. The County's population hasn't increased however property values in the County have increased by 5%. The funding formula used continues to be a discussion as an appropriate source of funding. This year the challenge will be the 27 fiscal pay periods, which only happens every eleven years. The County poverty level is now the highest because it includes the college population. Student growth is faster than the non-student population growth and the dollars follow the population growth. EIPH is looking at removing the poverty component out of the funding formula. The Budget shows an increase in environmental health services, specifically the septic program. There will be an increase in fees for immunizations. Geri reported that 49% of their money comes from contracts and that salary is the largest expense of the budget. She reported that Madison County has the largest staff outside of the Idaho Falls office.

There will be public hearing on June 16 regarding the budget.

Eric Conrad, BYU-I enrollment numbers and status update

There are currently approximately 18,000 students enrolled and more online. The enrollment numbers are increasing at the rate of 1,000 students per year. There are currently 11,000 students enrolled in Pathway, the International program.

Margie Harris, Discussion regarding repairs at Shelter House  
Margie was not present and will reschedule.

Lunch meeting, Jeremiah Cochran presentation of wage study and discussion.  
Jeremiah's goal for this meeting was to provide a successful compensation program. He presented a new Step and Grade scale. The County doesn't currently use the employee's qualifications for a point on the grade scale. Most supervisors that Jeremiah met with understood this new program better than our current Step and Grade. The new Step and Grade program will be presented at the June 13, 2016 Department Head meeting. Jeremiah will be working with individual supervisors before that time.

Commissioner Ricks made a motion to adjourn at 1:45 p.m. Commissioner Weber seconded and voting was unanimous.