

Abbreviated Minutes: Complete Set Of Minutes Are On File In The Clerk's Office

Madison County		
Madison County Commissioner Meeting Minutes		
		
OCTOBER 24, 2016	9:00 A.M.	COMMISSIONERS' ROOM
ATTENDEES	Commissioners: Chairman Jon Weber, Kimber Ricks and Todd Smith Deputy Prosecuting Attorney: Troy Evans County Clerk: Kim Muir; Deputy Clerk, Ann Marie Sorensen	

AGENDA TOPICS

Pledge of Allegiance: Commissioner Smith

Invocation: Commissioner Ricks

Public Comment: Randy Johnson was present to introduce Mike Munro. Mike has been with Utah Department of Transportation and has just moved to this area. He has worked with Horrock's on numerous bridge projects, Legacy projects and has run \$20 – \$50 million dollar projects. Commissioner Weber let Mike know that we work extensively with Forsgren however the County does attempt to spread the work around.

County Business

Committee & Board Reports

Todd Smith, Tri County Probation:

Tri County Probation is moving forward with the reorganization of responsibilities. Commissioner Smith explained how this affects Drug Court and the Madison, Fremont and Teton County Probation Officers. To assist with the changes Tri County Probation will be hiring an intern after the first of the year.

Todd Smith, 5C:

The Federal juveniles have moved out of 5C and will not be accepting anymore Federal kids; however several minors from Montana are now in the facility. They have shut one wing down and have pared back on budget items. Commissioner Weber stated that he still feels that 5C is a financial drain and would like to explore the idea of a mental health facility combined with 5C. Commissioner Smith's only concern is that the juvenile placement would be compromised if they were moved out of 5C. He also stated that he would like to see Madison Memorial look into a mental illness facility.

Calendar Discussion

Commissioner Ricks mentioned that there will be three positions available on the Hospital Board at the end of the year. The Hospital is hosting an Open House tomorrow from 5p.m. – 7 p.m. to showcase the Davinci Robot.

Discussion Items:

Melaleuca Freedom Celebration

Commissioner Weber reported that the Chamber of Commerce has organized a committee to pitch the idea of bringing the 4th of July celebration further north.

Blue Cross Grant with City discussion

Commissioner Smith reported a Blue Cross grant will be awarded to the City of Rexburg and a committee will be formed soon. Blue Cross would like one of the Commissioners to sit on the board. The \$250,000 grant can be used for seed money and is unrestricted on what funds it can be spent on. Representatives from BYU-I, the School Board, and Commissioner Smith will sit on that board.

Contracts/Documents

After review, Commissioner Smith made a motion to approve and sign Resolution #410 authorizing Juvenile Probation to destroy old records. Commissioner Ricks seconded and voting was unanimous.

Engineering Services Agreement with Horrocks Engineers, Inc.

Troy is working with Cindy from Road and Bridge to make some changes on the agreement. Cindy has been out of town, however Troy will contact her and check the status. This will tentatively be placed on the next agenda for review and approval.

After review, Commissioner Smith made a motion to approve and sign Fentons Office Solutions approval of the copier purchase. Commissioner Weber seconded and voting was unanimous.

Routine Matters

After review, Commissioner Smith made a motion to approve the claims presented by the Clerk. Commissioner Ricks seconded and voting was unanimous.

After review, Commissioner Smith made a motion to approve and sign the Commission Meeting minutes for September October 11, 2016. Commissioner Weber seconded and voting was unanimous.

After review, Commissioner Weber made a motion to approve and sign the Commission Meeting minutes for October 13, 2016. Commissioner Smith seconded and voting was unanimous.

Commissioner Smith made a motion to approve the Certificates of Residencies for (see attached list). Commissioner Weber seconded and voting was unanimous.

Commissioner Smith made a motion to approve the personnel actions. Commissioner Ricks seconded and voting was unanimous.

Keith Davidson Easement Agreement with Rocky Mountain Power at the Golf Course

After review, Commissioner Smith made a motion to approve and sign an Easement Agreement with Rocky Mountain Power along the canal on the north side of the Golf Course. They are in the process of fixing some of their lines to improve power. Commissioner Weber seconded and voting was unanimous.

Tim Solomon, Rocky Mountain Power general update

Tim reported on the July 19 power outage. He stated that Rocky Mountain Power wants to sustain and improve power. The outage was caused by the relay that acts like a circuit breaker and was supposed to mitigate the substation; however the relay failed. They have had some design changes and feel they have fixed the problem; however that doesn't mean it may not fail again. Rocky Mountain Power is talking about running more lines, however that may impact property. During the outage, rumors had spread that the outage could last for six days which was not correct. It was fixed in about 2 ½ hours. Tim said there were no issues in the County. The LDS church emergency backup Ham Radio system

worked well during the outage. There will be a slight cost reduction this year on the bills and they don't expect an increase until 2018 or 2019.

Ann Marie Sorensen, Indigent Clerk, Executive Session Idaho Code 74-206(1)(d) exempt records. Commissioner Weber made a motion to go into Executive Session at 9:38 a.m. pursuant to Idaho Code §74-206(1) (d) exempt matters. Commissioner Smith seconded the motion. A roll call vote was taken as follows:

Commissioner Weber-yes

Commissioner Smith-yes

Commissioner Ricks - yes

Commissioner Weber returned the County Commissioners to open session at 9:47 a.m. Commissioner Ricks made a motion to sign Lien Releases on Case No's. 2017001, 2017002 and 2017003, sign Approvals on Case No's. 2016048 and 2016049. Non-Medical: Sign Approval for Case No. N2017001. Commissioner Smith seconded and voting was unanimous.

Conditions of Hire and MOU for Problem Solving Coordinator for Tri-County Probation

Present were Paul Meggio, Burt Butler and Ryan Brown.

Paul explained that Tri-County Probation has been revamped and a stand alone Drug Court Coordinator position has been created and filled by Ryan Brown. Ryan reported that he is spending more time in Teton County, as has been requested.

After review, Commissioner Ricks made a motion to approve and sign the Conditions of Hire and MOU for Problem Solving Coordinator for Tri-County Probation. Commissioner Smith seconded and voting was unanimous. The Administrative Judge and others have approved of this as well.

Department Head Meeting

Commissioner's discussion

Insurance provider meeting for employees within ten years of retirement will be held November 17, 2016.

This meeting will be held to help employees feel more comfortable with retirement.

Discussion on Solar Eclipse, August 21, 2017, 11:33 a.m.

Jared Arnold has had phone calls from NASA, Stanford and MIT. We will need participation from many County departments. Bruce Bowler also anticipates that the back hills of the County will be very crowded and they will need to increase Sheriff exposure around the County. The University and NASA will be set up at Twin Bridges. Due to the increase in visitors there will be a need to provide more outhouses and facilities. The County wants to be welcoming to the public and make this an enjoyable experience for everyone. The Fair Board will be largely involved and said that additional RV hookups could be added. Brent commented that two of the restrooms should be replaced at Twin Bridges.

Troy Evans—Procedures with cash drawers

Troy gave a presentation on best practices for the handling of cash drawers. He said that all funds have to come through the Treasurer and Clerk's offices. He reviewed County statutes and cases on this and provided a hand out on the same. It is critical that personal money never be mixed with County money. Troy said it is improper to write a personal check out to cash from the County fund drawers and no petty cash funds should exist in any office. The Commissioners need to approve all expenditures.

Clerk's Office—Cars being taken home

Troy and Kim explained the new policy and the recent audit in Fremont County on this same thing. Employees that take County cars home will receive \$3/day added to their W2's beginning on November 1, 2016. The only exception to this is actual law enforcement personnel. A notification form was prepared and handed out to all elected officials/department heads to comply with. This form will notify Dawn of employees taking cars home. Dawn will need to follow up with the following departments to get these sheets handed in before November 1.

Paul Sorensen—Technology policy

Paul explained the technology policy concerning computer purchase. Everyone purchasing new computers or other equipment need to go through Paul to purchase these items.

Kirk Mace—Christmas party and miscellaneous

Kirk talked about the County Christmas party details. The annual dinner and a movie party will be held on Wednesday, December 7 at 6:00 p.m. at Fat Cats. There will be a room dedicated for the Shop with a Cop raffle. Kirk will send sign up sheets three weeks prior to the event.

On November 18th there will be a Bake Off and Chili cook-off held in the Juvenile Probation office. All donations will go to Shop With a Cop. Kirk reminded everyone that the Weight Loss Challenge ends November 17th.

Employee Committee Discussion

Kirk explained that there used to be an employee committee; it consisted of key people from each department. Kirk would like to see this committee renewed. His recommendation is to have the Department Heads designate one of their employees to serve on the committee. Commissioner Weber asked Kirk to reach out to no more than five departments to get the committee formed.

Brent McFadden—Flood Plain Issues

FEMA recently did a restudy on the area. The County is questioning the study because there seems to be more people in the floodway than the study shows. The Sugar City and north Rexburg areas are now in the floodway and this could be detrimental to Madison County. There will be a telephone conference with FEMA tomorrow in the Commission room at 10 a.m. Dick Dyer, Gerald Williams; Mayors from Rexburg and Sugar City, Craig Rindlisbacher, Ryan McDaniels from the State, and Commissioner Smith will be in attendance to discuss this further.

Sheriff's Office

Presumptive Sheriff Rick Henry stated that he was excited to get here and get going. He said Ryan and Sheriff Klingler have been great to work with. In January we'll hear him speak more, for now he would like to just listen. Commissioner Weber mentioned that we all try to work with the Universities, Cities and School Districts in our various positions.

Bruce stated that the Jail and Courthouse security construction will be complete soon.

Commissioner Smith detailed the changes in Tri-County Probation. Ryan Brown will be moving to a stand alone Drug Court Coordinator position and Shay Plagman will take over as Supervisor of Tri-County Probation.

Jared Arnold
Weed Department

Tony was contacted by ITD to take over the weed spraying for all roads in the County. ITD needs to commit to several years in order for the County to purchase additional equipment for the job; ITD will put together a proposal. Larvaciding crews are terminated for the season and will have to re-apply for their jobs next year.

Parks

Jared will be pulling docks out of the Parks.

Solid Waste

The scales passed the inspection and operations are running smoothly.

The new truck is running and will save the department \$54,000 per year because of the drop axel and weight difference.

Brent McFadden - Pine tree at the Administration Building grounds

Brent was given permission to remove a tree at the Administration Building. The tree is not healthy and has power lines running into it.

Geri Rackow, Public Health Annual Report

Geri introduced Amy Gammet, the new Division Director. Amy said that flu cases have already been reported for this season. She reported that vaccines are now in; however the nasal mist vaccine is not available this year. Amy reported that Public Health funding is an issue at the National level. She said that there needs to be a conversation about what Public Health funding needs to look like going into the next century; flexible and sustainable funding will be needed. There will be some changes nationally because of population health issues. She said that each local jurisdiction should have the flexibility to focus on what is needed most in each community.

Geri stated that Commissioner Lee Staker is retiring at the end of 2016. Jefferson County Commissioner Brian Farnsworth is the new Board Chairman.

Geri explained that the Public Health 3.0 Initiative works closely to focus on the needs of Idaho, not just on the State level but also on the local level. A year ago, Public Health hired a new nurse for the County; Jamie Vandike. She performs food inspections in Fremont, Madison and Jefferson Counties. There is a Regional Behavioral Health Board that is lacking in representation from all Counties in Idaho. Commissioners are invited to attend the Idaho Healthcare Stakeholders meeting on November 10th 11a.m.-1p.m. They will be talking about solutions to the Healthcare coverage gap. Commissioner Weber asked about employee turnover, Geri confirmed that there is an issue and said it is caused by retiring employees and low wages.

Ron Naegelin, Wheelchair and departmental update

Ron reported that the numbers of Veterans served have increased dramatically. He reminded all that the Veteran's Community Breakfast is every third Saturday of the month. The Hero on Wheels wheelchair program received a 501C3 status from the State. The office has given away 4 wheelchairs to date.

Commissioner Weber told Ron his wife can't be hired to assist in the office due to nepotism policies in the County. Troy told Ron the position has to be published and advertised per normal county procedures. Commissioner Weber reminded Ron that no changes can be made to the budget once it is completed. Commissioner Weber said the County appreciates what Ron is doing on behalf of veterans.

Eric Conrad, Extension

Eric reported that the fall 2016 enrollment numbers for BYU-I are 17,980. Pathway students are 13,600 and online students are 10,500. The increases for next fall will have an impact on real estate development. Commissioner Weber asked if there are any big projects happening on campus. Eric said that the dorm rooms are scheduled to be completed this Friday. The Science Building is up and running, however not finished. Eric said due to the higher enrollment numbers there will be a need for more Pathway and online offices.

Bear World, Discussion of Easement Deed with ITD, Bear World, and Madison County

Courtney Ferguson was out of town and did not appear at the meeting. Jason Minzgor and Wade Allen from ITD were present.

Commissioner Weber read the email that was sent to him from Courtney Ferguson prior to the meeting. Courtney stated in his email to Commissioner Weber that he recorded the signed Easement Deed with Madison County. This was against what everyone agreed to during the last meeting wherein the Commissioners asked Courtney to hold off on recording the Easement Deed until ITD approved it even though the Commissioners signed it. The reason for this was to prevent problems of re-recording it down the road, and the project does not happen without ITD on board. Hence, ITD needed to approve the Easement Deed prior to recording it. Once ITD approved it, then the Easement Deed could be easily recorded without the need of further Commissioner action. If things needed to be changed, then further Commissioner action would be needed. Even though this was discussed and agreed upon by Courtney, he still went ahead and recorded the Easement Deed regardless.

Commissioner Weber asked if anything had changed on the new Easement Deed from ITD. Abandoned or discontinued in 30 days it goes back to the owner was discussed. The new Easement Deed is shorter and acceptable to ITD's legal staff as prepared. ITD will not accept the other Easement Deed that Madison County signed, and is apparently now recorded by Courtney. ITD said there are too many revisionary clauses and were not comfortable with this easement that Courtney had recorded.

Commissioner Weber asked why ITD's attorney's are making further changes where they provided initial feedback on the Easement Deed as did the County in redline format. He felt the new Easement Deed may kick it back to square one again.

Commissioner Weber believes the Commissioners have done their part. The ball is back in ITD's court. Troy asked Commissioner Weber to forward the email from Courtney to him and ITD. Commissioner Weber stated that Courtney has the easement recorded and thinks that it is a go, and is waiting for someone to build the slip ramp, though Courtney knew full well that the Commissioner's signature of accepting the Easement Deed was made conditional upon ITD approving it prior to recording.

Commissioner Smith said the new easement is simplified and should have been this way from the beginning. He is concerned about the weather and time of year. We are here today with no agreement. The overpass should be done about the middle of November. The 5000 South roadway will be done next spring.

Continuing on from here, Commissioner Weber said someone needs to email Courtney and let him know that this entire project is on hold until Bear World agrees to the approved ITD Easement Deed. Jason Minzgor of ITD said he would do this and advise.

Troy received a copy of the recorded Easement Deed from the County and forwarded it to all parties.

Meeting adjourned 2:30 p.m.

Approved:

Jon O. Weber, Commission Chairman

Todd Smith, Commissioner

Kimber Ricks, Commissioner