

*Abbreviated Minutes: Complete Set Of Minutes Are On File In The Clerk's Office*

Madison County		
Commissioners Meeting Minutes		
JANUARY 25, 2016	9:00 A.M.	COMMISSIONERS' ROOM
<b>ATTENDEES</b>	<b>Commissioners: Chairman Jon Weber, Kimber Ricks and Todd Smith</b> <b>Deputy Prosecuting Attorney: Troy Evans</b> <b>County Clerk: Kim Muir</b>	

**AGENDA TOPICS**

**Pledge of Allegiance:** Kimber Ricks

**Invocation:** Kim Muir

**Public Comment:** No one present to comment

**County Business**

**Committee & Board Reports:**

Todd Smith and Kimber Ricks attended the Urban Renewal meeting; no decisions were made, nothing to report.

**Calendar Discussion:**

IAC Meetings Boise, February 2 – 4, 2016

February 22, 2016 Commission meeting was rescheduled to February 29, 2016

PRIMA Advanced Training is May 3, in Boise. Departments that could benefit from this training will be asked to attend.

**Discussion Items**

**Board Assignments:**

Commissioner Ricks explained that the Commission Chairman should be on the Judicial Council Board. Commissioner Weber will now be representing Madison County on the Judicial Council.

**Contracts/Documents**

**Review and Sign: Designation of polling places for March Presidential Primary**

Commissioner Ricks made a motion to approve the designation of polling places for the March Presidential Primary Election. Commissioner Smith seconded and voting was unanimous.

**Review and Sign: 5000 South project/permits, Keller Associates**

Commissioner Weber attended the meeting with LHTAC and Keller to review the 5000 South project. The project is proceeding; however the only issue is with the property owner not wanting to sell their property for the amount ITD is allowed to offer. Keller is asking Commissioners to sign a joint application for permits. Funding was reviewed and costs will be as projected.

Commissioner Weber made a motion to approve the permits for the 5000 South project for Keller Associates. Commissioner Ricks seconded and voting was unanimous.

**Review and Sign: Resign RPO Charter**

Commissioner Ricks made a motion to sign and approve the RPO Charter. Commissioner Smith seconded and voting was unanimous.

**Review and Sign: Building Permit for Courthouse Security Upgrade**

Commissioner Smith made a motion to sign and approve the Building Permit for the Courthouse Security Upgrade. This will be going out to bid within the next few weeks, with construction to begin probably in March. Commissioner Ricks seconded and voting was unanimous.

**Routine Matters**

Commissioner Smith made a motion to approve the claims presented by the clerk. Commissioner Ricks seconded and voting was unanimous.

Commissioner Weber made a motion to approve and sign the Commissioner Meeting Minutes of December 28, 2015. Commissioner Smith seconded and voting was unanimous.

Commissioner Smith made a motion to approve and sign the Certificates of Residency for: see attached list. Commissioner Weber seconded and voting was unanimous. There was one denial because the applicant had not lived in the County for an entire year.

Commissioner Smith motioned to approve the Personnel Actions. Commissioner Weber seconded and voting was unanimous.

**Agenda Items****Ann Marie Sorensen, Health and Welfare-Indigent Clerk**

Commissioner Weber made a motion to go into Executive Session at 10:02 a.m. pursuant to Idaho Code §74-206(1) (d) exempt matters.

Commissioner Ricks—yes

Commissioner Weber—yes

Commissioner Smith—yes

Commissioner Weber returned to open session at 10:16 a.m. Commissioner Smith made a motion to sign Liens on Case No's. 2016013 and 2016014, sign Amended Approvals on Case No's. 2016009 A, and B, and sign a Denial on Case No. 2016012. Commissioner Weber seconded and voting was unanimous.

**Shawn Boice, Assessor: BOE and pertinent dates, Ag Exemptions, Employee Requests**

Shawn Boice, Assessor, shared pertinent BOE dates for the year. He stated that he is adjusting a large percentage of local cost modifiers (LCM's). The adjustment will affect homes in the \$130,000 to \$265,000 value range. The home values will be adjusted up in 2016 and are based on sales comparisons. Ag exemptions will also be addressed this year. Shawn stated that the missed roll is complete and he hasn't had anyone contest the values.

Shawn feels that he will need an additional appraiser to stay up-to-date with the extra reappraisals required by the State Tax Commission this year. There are over 13,000 parcels in the County that will require over 2,800 on-site appraisals for each employee to complete this year. Matt Virgil from the State indicated that each appraiser should do approximately 800 appraisals each year in addition to the other office duties they are responsible for (applications, exemptions, etc.). Because he is short staffed, Shawn

feels that exemptions haven't been addressed adequately. He has looked into how his office can operate more efficiently and feels that the public will be affected if additional staff isn't hired to help with the workload. The Commisioners will consider this further prior to making a decision.

### **Sherry Arnold: Hardship Request**

Angie Allen was present to speak for Sherry Arnold. There were two hardship cases discussed. Commissioner Ricks made a motion to approve the cancellation. Commissioner Weber seconded and voting was unanimous.

**The family** was present to speak on the second hardship case. The father passed away and left properties to his son, however the taxes for years 2011 – 2015 are behind in payment. The son will try to pay a portion of the tax after he starts a new job. Commissioner Weber made a motion to extend the payment period for six months. If the payments continue to be made, the tax can be re-evaluated at a later date. Commissioner Ricks seconded and voting was unanimous.

### **Cindy Roberson and Reo Jensen, Road and Bridge: Department planning for 2016 Parking Lot, Fairgrounds, 4300 West, 6800 South and Thornton Access (Hwy 20)**

The parking lot improvements for the Fair Grounds are currently on hold while they work out some issues. Moving forward, GIS has done an exhaustive search and determined the property in question is County owned. It is located on the west end, west of the grassy area. Previously, the property was marked as City owned, however research has shown it is County owned. Cindy stated that Road and Bridge has the time and resources to make improvements at this time of year, soon they will be busy maintaining roads.

### **Planning**

Once the snow is gone, a tour of the roads will be included on the agenda. Cindy and Reo will complete a plan for the summer season. One area they would like to include in the plan is the area around the church on East Canal Road, this area is narrow and the road is often dust oiled. Commissioners asked why the speed limit from the Salem Church East to Sugar City is 35 miles per hour. Cindy replied that for that length of road there are too many people entering and exiting the roadway for the road to be safe.

Highway 20 at 4300 and 6800 East streets will be closing during construction. For safety purposes, these streets should be closed even though it will push an abundance of traffic to the South Rexburg exit. There needs to be a large public campaign that engages the paper, mailers and ITD for reader boards across the highway. Commissioner Smith suggests getting traffic counts of how many people enter US 20 at these two locations. Cindy will check to see if the State already has the traffic counts. 3800 South near Lone Pine will remain open until construction is complete. Reo mentioned that accurate traffic counts are difficult to get during the winter months because of the snowplows and other emergency vehicles that are included in the count.

### **Joel Jenkins: Frontage Road**

Joel discussed the West side of Highway 20 where it ties into the Thornton overpass. He asked if the gravel to build the interchange is coming from the State gravel pit. Commissioners aren't sure where the gravel is coming from. Joel has been in contact with Western Construction from Boise, they would like to get the gravel from somewhere closer, however it is not possible. A frontage road has been discussed since 2000 in a comprehensive road map. Joel feels a frontage road would be helpful to many land owners from the gravel pit to the Thornton Interchange. It would be an expensive endeavor and asked if there might be an LHTAC grant. Cindy with Road and Bridge stated that they are putting in a

grant to do a study in that area and asked if right of ways need to be acquired. Commissioners answered that right of ways, environmental studies, etc. would have to be part of the study and that the road should have been planned with the project. The east side frontage road was planned, but nothing for the west side. There will be numerous trucks up and down the road hauling gravel once construction begins.

Joel is willing to let the road go through his property. Commissioner Weber asked if there is a way to put in a temporary road. Joel believes that land owners would be willing to donate the property to the County. The possibility of a developer paying back the landowners was discussed. Joel did acquire the Western Fence property. Edstrom Construction, Jerome Bowen and the Wilcox's would need to be contacted. Joel would like to see Western Construction put the road in (at least the base) so they could use the road to haul during construction of the Interchange. Joel reported that Bob Hansen, a representative for the State Parks, would like to trade the County for the gravel pit property. Bob suggested a recreation spot and or State Park that could be constructed from the water filled hole after the gravel is used to build the interchange. Cindy and Reo think it is a great idea to have Western build the road and the County can go in and finish it when the project is complete. Cindy mentions that there may be a Park and Recreation grant available.

Joel discussed this with Mr. Schneider from Western Construction. An 18' road with 20' easements would be needed. The next step is to get all the players together to discuss in a meeting in approximately two weeks.

#### **Horrocks Engineering, Kelly Hoopes, Craig Rindlishbacher, Brent McFadden: Transportation Plan/Madison County Road Map**

In attendance were Kelly Hoopes, Craig Rindlishbacher, Troy Evans, Cindy Roberson, Reo Jensen and Bruce Bowler from the Sheriff's Office. Brent McFadden was out of town.

Troy discussed the requirements of a Madison County road map per Idaho Code 40-202, which includes listing all highways and public right-of-ways in the County's jurisdiction. This needs to be reviewed by the Commissioners every five (5) years after it is adopted. Our transportation plan from 2004 has the roadways and RS 2477 roads included, but there has never been an official County map. Kelly stated our new 2016 transportation plan references all roads including the RS 2477 roads. Jerry Jeppesen, a former Commissioner, had Craig prepare a map showing the Forest Service roads back in 2000. This map is included in the Transportation Plan update that Kelly, with Horrocks has prepared. Craig with GIS feels that the legal issue of whether we own the roadway and whether it is part of the transportation network and the prescriptive right of way should be verified. They have not done the research on who owns the roadway. Troy wants to make sure it is updated and correct, and discussed the notes from prior Commissioners that include letters and appeals with the Forest Service where the rights of ways were approved by the citizens and Madison County Commissioners on January 10, 2000 as supported by commissioner meeting minutes. Craig states that when it was created, the road was just driven with the GPS on the top of a car.

Craig would like to better designate what the RS 2477 roads are in the mountain areas, i.e., are they actual roads, ATV trails, walkways, etc. Some Forest Service roads are gated and some should be designated as seasonal roads. Craig suggested forming a committee to come up with better designations for the RS 2477 roads and confirm the remaining roadways in the County. This can include the cities' roads in the County. This would be an amended addendum to the Transportation Plan. Most of these roads are impassable now with snow and will need to be verified in the summer. Suggested Committee

members are: Craig Rindlishbacher, Brent McFadden, Road & Bridge, Sheriff's office (likely Bruce Bowler), a member of the Forest Service, a few members of the public (like Doyle Barney), State Representation, Todd Smith, Dept. of Lands. Craig will put together an informational packet and Cindy will organize the meetings. Timing would be to start with informational meetings in March and then later in April begin driving the roads. Troy will call Doyle Barney and see if he is interested to serve on this road map committee and for other names for the public.

The goal is to separate the 2016 Madison County Transportation Plan from the Madison County Road Map. Where the transportation plan is completed, the Commissioners will proceed to a public hearing on this first and then, once the road map is completed, Kelly can put this as an addendum to the transportation plan. Kelly stated that all the roads and RS 2477 roads are already in the transportation plan and he'll just specifically reference the road map once completed.

Commissioner Weber would like to see us hold a Public Hearing and accept the Transportation Plan as the next step. Craig would like to work with Kelly to make sure the Forest Service roads are added into the Transportation Plan and available on the internet for the public.

#### **Lunch Break: Sheriff's Office**

#### **Mayor Merrill, Jessica Goudy: "Start with Hello" Initiative**

Ms. Goudy was ill and could not make it and Mayor Merrill was in Boise. Commissioner Weber explained that this initiative is in conjunction with Madison Cares. "Start with Hello" is a program to assist the County in making it a friendlier community and will encourage people to engage with each other more.

#### **Discussion: Boat Ramp Teton River off 3000 West**

Commissioner Weber explained that this is not a public hearing. It gives the Commissioners the chance to discuss the issue with the public present. He welcomed everyone present, appreciated them attending and feels it is important to hear from everyone involved in the issue. He gave a short background of the Commissioners history and proposal from Fish and Game concerning this boat ramp. The proposal came to the County's attention in mid-December from Fish and Game and was presented in a way that the Commissioners were initially in favor of it. It appeared to be a good idea with County Park potential. In order to assist with the grant application, Fish and Game were seeking permission for grants along with approval and in-kind work from Road and Bridge. Since hearing from the neighbors and their concerns, Commissioners have taken a step back and would like to take another look at the project. Maps were reviewed and Troy showed where the sensitive land overlay covers the property in question. The proposed property is currently zoned as Transitional Ag. The sensitive lands overlay requirement shows a 200' stream bank buffer to minimize impact before it is brought before the County. Commissioner Smith questioned if a variance was needed, which would be required in order to compress the 200' buffer. If there was just a parking lot request, the requirements would be met and no hearing would be needed. However, where there would be a boat ramp in the water further analysis will be needed in any application.

Commissioner Ricks asked if Fish and Game gets approval for the grant, what the process would be to complete the project. Fish and Game will hold a Public Hearing on February 9, 2016, at 9:15 a.m. at the Springhill Suites Marriott Inn in Rexburg. This is part of the Henry's Fork Watershed Council. If it is not in the best interest of the public, they will back away from the proposal. The meeting would be a chance for the public to comment on this proposal. The proposed boat ramp discussion would start at 9:15 a.m.

All were asked to spread the word, and copies of Fish and Game’s notice were given to all those in attendance.

As of now, the Commissioners let everyone know that there is no pending application in front of Madison County for a decision to be made upon this proposal. This project is still early in the planning stages with Fish and Game. If Fish and Game were to receive a grant for this proposal, and if they thought through their public hearing processes that this proposal is valid, they would have to make a formal application to Madison County (or the landowner would) after working through specific sensitive lands concerns per the County’s ordinance. They will likely have to get approval from other governmental entities that control the waterway as well. If they don’t obtain a grant, or through their processes and public input they don’t think this is a good location or idea, Fish and Game will not pursue it further. Until then, the public was encouraged to go to Fish and Game’s public meetings regarding this proposal.

Commissioner Weber made a motion to adjourn at 2:27 p.m. Commissioner Ricks seconded and voting was unanimous.

Approved:

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Jon Weber, Commission Chairman

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Todd Smith, Commissioner

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Kimber Ricks, Commissioner