

Abbreviated Minutes: Complete Set Of Minutes Are On File In Clerk's Office

Madison County Commissioners		
Meeting Minutes		
JULY 28, 2014	8:00 AM	COMMISSIONERS' ROOM
ATTENDEES	Commissioners: Chairman Kimber Ricks, Jon Weber and Todd Smith Deputy Prosecuting Attorney: Troy Evans County Clerk: Kim Muir	

AGENDA TOPICS

Public Comment:

Doug Sakota

Doug is on the Planning and Zoning Board and would like a Madison County email address. Madison County pays for each employee to have an exchange address and could be quite costly if we provided an email address for all members of boards.

Kelly McKamey

Kelly is following up on the County Ordinance of guns in public buildings. They have not removed the Ordinance from the door of the hospital.

Dan Roberts

Dan discussed an article critical of sustainable development. He asked if they plan to include the commissioners as the comprehensive resource and planning guide for this locality. He feels that this is "Agenda 21" coming into Rexburg. They use multi-mode transportation and speak of harmonization and common core. He asked that we pay attention to the strings attached to grants and keep Madison County aloof from these matters.

County Business:

Committee & Board Reports:

Kimber Ricks– Madison Memorial Hospital.

- The hospital continues to seek integration with doctor services
- The signage on the door was discussed, and Commissioner Ricks called the hospital on this matter.

Todd Smith

- Tri County held their annual budget meeting last week. Caseloads are up right now, but still down from the past few years. Madison County's donation will decrease slightly next year.
- There will be a budget increase of 3% in the 5C Budget for 2015. They are looking to other agencies/tribes for ways to increase inmates and help cover the cost. They have also decreased three of the line staff.

Contracts/Documents:

- There was discussion on the SAUSA (Special Assistant United States Attorney) Resolution #377, and Commissioner Ricks would like to ensure that other commissioners or citizens could also attend meetings. Commissioner Smith made a motion to approve and sign Resolution #377. Commissioner Ricks seconded and voting was unanimous.

Discussion Items:

- ***“In God we Trust” Campaign*** was discussed and whether to place this on vehicles or if in the Commissioners’ room and various places in the county buildings would be better. No decision was made.
- Paul’s opinion on the Fair Board software is that the Fair Board should bring financial information to the Clerk’s Office and turn in deposits daily. There will need to be an accounting system at the Fair Grounds for invoicing and to pay awards for rodeo and fair participants. The idea of accepting credit cards rather than cash was discussed. We will explore the option of a roving bookkeeper to do the books for the Fair Board and others within the County.
- Commissioner Smith made a motion to approve the list to the Regional Behavioral Health Board. Commissioner Ricks seconded and voting was unanimous.

Calendar Items - Discussion of Pending Matters:

- Budget Meeting on August 4th
- PRIMA Meetings on October 9th at the Pocatello Clarion. The meeting agenda was reviewed.

Routine Matters:

- Commissioner Ricks made a motion to approve the claims presented by the Clerk. Commissioner Smith seconded and voting was unanimous.
- Commissioner Smith made a motion to sign the Department Head Meeting Minutes of July 14, 2014. Commissioner Weber seconded and voting was unanimous.
- Commissioner Smith made a motion to sign the Special Commissioners’ Meeting Minutes of July 18, 2014. Commissioner Weber seconded and voting was unanimous.
- Commissioner Ricks made a motion to approve the Certificate of Residency for Shawn Paris. Commissioner Smith seconded and voting was unanimous.

Personnel Actions:

Commissioner Weber made a motion to sign and approve the personnel actions. Commissioner Smith seconded and voting was unanimous.

Randy Hormon – Snowmobile Budget:

Commissioners asked Randy when the \$4,000 salary began. Randy reported being set up years ago as a sub-contractor. His predecessors were actually county employees and worked for other departments. Randy states that he is paid for directing, overseeing and managing the program. Commissioners are not sure they can keep it in the budget. Randy posts grooming schedules on the Madison County website. Commissioners requested a breakdown of the time spent in the past few years from Randy.

Terry Butikofer – Urban Renewal Resolution #375:

Terry presented a map that show the proposed Urban Renewal area and a Resolution and would like Commissioners to sign that the property within these boundaries make them eligible to be an Urban Renew area. The Urban Renewal agency would like to arrange a work meeting with Commissioners and Sugar City. Commissioner Ricks basically favors the Urban Renewal for Walmart and is the logical solution for development. His reservations are the inclusions north of the interchange. There is a transportation plan refresh and the North Corridor includes a river crossing. They are proposing another river crossing with no public input and studies, and it was determined that a bridge is needed on 5th West. They would like to look at other new construction and review the whole picture before making commitments. Commissioner Weber made a motion to sign the Resolution #375 with a condition that there are further work meetings. Commissioner Smith seconded and voting was unanimous.

Ryan Brown – Performance Evaluation:

Ryan reported that new and challenging things are coming at the state level. There was an individual doing ride-a-longs from the state and after this review, he feels that they are well represented. Ryan presented the Tri-County Probation caseload which reflects a decrease in the Madison County caseload over the past few years. Ryan feels that things are going well right now with staff. Ryan explained how mail-in probation works. They are working on changes with the testing lab, and are hoping to join with Bingham County to save on reagents and other lab supplies.

Health and Welfare - Indigent Clerk (Ann Marie Sorensen):

Commissioner Ricks made a motion to go into Executive Session at 10:38 a.m. pursuant to Idaho Code 67-2345 (1)(d) exempt records. (Commissioner Ricks – yes, Commissioner Weber – yes, Commissioner Smith - yes). Commissioner Ricks returned to Open Session at 10:50 a.m. Commissioner Weber made a motion to sign a Partial Lien Release on Case No. 2014015, sign an Approval on Case No. 2014022, sign Liens on Case Nos. 2014024 and 2014025 and sign Cat Case Assignments on Case Nos. 2012025, 2012030, 2013003, 2013019, 2013026, 2013030, 2013032, 2013035, 2013044 and 2013045. Commissioner Smith seconded and voting was unanimous.

Brent Saurey/ Sherry Arnold - Tax Issues:

Stephen Parker

Steve didn't pay as he was waiting for a bill. He has always paid yearly, but noticed the assessment said "Do not pay". In 2010 he was late because it was scheduled with his bank and they didn't pay it on time. This one was confusing to him as he didn't get a bill and payment stubs for December and June. People confuse the assessment notice with the tax bill. Commissioner Smith made a motion to forgive \$70 of the late charge and interest for Stephen Parker. Commissioner Weber seconded and voting was unanimous.

Heather Cameron

Heather's husband was also present. They purchased a home, and the exemption stayed on for one year. The Assessor sent out a letter stating they need to sign up for the exemption as it will be dropped and they did not understand the notice. Everyone would like to see the state implement a plan where the Homeowners' Exemption is automatic. There are many who own more than one home and the exemption only applies to the main residence. Commissioner Ricks made a motion to cancel the taxes for 2014 of \$1,371. Commissioner Smith seconded and voting was unanimous.

Henry's Fork Plaza

Gary and Donna Hibbard came forward and paid all taxes due including 2014. There was a discussion of an odd lot next to this property. Commissioner Weber made a motion to cancel the late fee and interest on the Henry's Plaza Property in the amount of \$2,368.30. Commissioner Ricks seconded and voting was unanimous.

Brent McFadden – General Service Issues/Performance Evaluation:

- General Service Department seems to be going well. Mosquitos seem to come and go. The cash balance in mosquitoes was put in for West Nile Virus. In the past few years the balance has been pretty high, and it needs to be adjusted by dropping the levy this year. Brent stated that equipment needs to be replaced periodically.
- The Weed Department has lost half of their crew as they resigned. The Weed Department tries to control noxious weeds, but weeds will never be eradicated. Private homeowners

- are sent letters if they find noxious weeds on property. They have been spraying roadsides.
- Questions were asked on the South Fork development fencing as fences can't block public access to the river.
 - The Christmas lights on the Courthouse and Administration Building were discussed.
 - Brent was asked if there is anything to report on the security breach in his office. He stated no report at this time. There will be polygraph meetings set up with those involved.
 - Commissioner Ricks made a motion to approve the Merrill Quality Landscaping bid to repair the Christmas lighting around the Courthouse and Administration Building. Commissioner Weber seconded and voting was unanimous.

Commissioner Ricks made a motion to amend the agenda to include signing a grant application for the airport and a letter turning back grant funds. Commissioner Weber seconded and voting was unanimous.

Commissioner Ricks made a motion to sign the request adjusting grant funds down \$250,000 and a grant application for the airport. Commissioner Weber seconded and voting was unanimous.

Commissioner Ricks made a motion to approve the grant application for the airport. Commissioner Smith seconded and voting was unanimous.

Commissioner Ricks made a motion to go into Executive Session at 11:10 a.m. pursuant to Idaho Code 67-2345 (1)(b) Personnel Matters. (Commissioner Ricks – yes, Commissioner Weber – yes, Commissioner Smith - yes). Commissioner Ricks returned to Open Session at 12:10 p.m.

The flooding emergency was discussed and the need for sand bags to be stock piled where they are accessible. Dave will put information on the web site advising the public that there are sand bags available. He will look into stockpiling gravel in requested areas.

Luke Erickson – Extension Office Update/Performance Evaluation:

Kandee Boice was also present. The area educator position was discussed. Luke presented his budget which was approved by the University of Idaho. Kandee mentioned programs that she is involved in. Non-traditional activities include archery, fly fishing, rockets and a spa day camp brought in 18 kids. The Youth Council is doing an event to get kids excited about the fair.

Paul Sorensen – IT Update and Performance Evaluation:

Paul reported the IT Department is doing well. He and Jason are keeping up with the IT needs of the county. Paul would like to install a web filter and wireless connections to both buildings before the end of this fiscal year. He also would like to replace a server that has had some issues since the flood a few weeks ago. The telephone and cell phone contracts were discussed.

Kirk Mace – Juvenile Probation Update and Performance Evaluation:

Kirk was commended for a job well done on the employee committee and as Juvenile Probation Supervisor. Juvenile probation employee changes: The current Diversion Coordinator is leaving and Alex Hobley will be the new Coordinator. This will leave the Tracker position open. Mike Mitchell, Community Service Organizer, is leaving in September and his position will be advertised soon. Case loads are currently down, but with our population growth Kirk can see it coming back up in the near future.

Craig Rindlisbacher – GIS Update and Performance Evaluation:

Craig reports that the GIS surveyor’s position has changed. He has two employees in Boise this week for training, and he is in the middle of technical updates. They know they need to provide the core infrastructure so the City and County can make decisions. Craig feels that the steering committee has helped him. Commissioner Smith sees benefits with Craig leading the meeting.

Reed Sommer – Selective Service Board Appointment:

Reed received a telephone call from an individual who is the head of the Selective Service Board. They need two or three names of individuals from Madison County. The appointment comes from the President of the United States. There are restrictions placed on who can be on this Board.

Rodney Lusk – Fairground Update and Performance Evaluation:

Fair preparations are going well. The Fair Committee will be meeting this Wednesday. They are looking at some accounting programs for the new fiscal year. Accepting credit cards for events was discussed and needs to get this set up before the County Fair. Volunteers for the fair were also discussed so everything will be clean and looking good at all times. The physical facility will be looked at after the fair and the structure of the Fair Board to see if we can figure out some better ways to deal with things. Commissioners would like to see the Fairgrounds used more as a multi-use facility for good community events.

Commissioner Smith made a motion to adjourn at 4:45 p.m. Commissioner Weber seconded and voting was unanimous.

Approved:

Kimber Ricks, Commission Chairman
Jon Weber, Commissioner
Todd Smith, Commissioner