

**Oct. 3, 2011**

**Category : Commissioner Minutes 2011**

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Abbreviated Minutes: Complete Minutes Are On File In The County Clerk's Office

Madison County Commissioners

Meeting Minutes

OCTOBER 3, 2011 8:00 AM

COMMISSIONERS ROOM

ATTENDEES Commissioners: Chairman Kimber Ricks, Jon Weber and Todd Smith

Deputy Prosecuting Attorney: Troy Evans

County Clerk: Kim Muir, Deputy Clerk Karen England

#### AGENDA TOPICS

Commissioner Smith was excused.

Commissioner Ricks reminded everyone of the reapportionment meeting being held October 4th in Idaho Falls.

Commissioner Weber reported on the following County projects:

• Parking Lot. The lot is progressing as expected. We look forward to completion this fall.

• Sheriff's Building. Sheriff Klingler thanked the Commissioners and Dave Walrath for the work they have done on behalf of the County.

• Sugar City Fire Station. A grand opening was held. This is a good addition to the community.

• Sugar City Business Park. The Sheriff's Compound will be a good addition to Sugar City.

• 2013 County Centennial. We invite all County departments and employees to get involved and help out with this event.

• Waste District. Project is moving forward. This is a good innovative way to get rid of waste. It will be a win/win situation because we are treating garbage rather than putting garbage in the ground.

• Wage Step/Grade Update. Department Heads were advised of the step and grade system being implemented by the County. Commissioner Weber asked Supervisors to use the step and grade and not ask for raises on top of what has been given and stay within their budgets.

Dawn Holman, Assisted By Jeff Cook, Insurance Agent:

Jeff Cook has been selected as our insurance agent for the third year. Jeff complimented the Commissioners and County for implementing the wellness program which had huge benefits to the County in what we pay in premiums. We had a 4.5% increase in premiums this year, where most companies saw at least an 11% increase. County premiums have come down over the last four years.

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Employee Committee – Wellness/Christmas Party:

The Committee would like some fun ideas for the new wellness challenge.

The Christmas Party will be December 7, at 6:00 p.m. at the Legacy Flight Museum. A traditional turkey dinner will be catered by Broulims. Department heads and elected officials will be asked to serve. Entertainment will be centered on a Let's Make a Deal theme.

Paul Sorensen - Computer Policy:

Paul handed out copies of the County Technology Policy and emphasized the importance of checking with him before purchasing any equipment for offices. Plan ahead and visit with him so he can properly budget.

Dave Walrath - Twin Bridges:

Dave gave a brief history of the Twin Bridges from 1997 when the bridge washed out and the water shifted to the other channel. A long term fix is being considered, which is to double the size of the bridge to compensate for 80% of the flow going through the North Channel. The Army Corps of Engineers is working to stabilize the bank on the north side through erosion mitigation and placement of rip rap. We are working on grants for federal aid money. Bonding is also a possibility for next year.

Kimber Ricks/Kim Muir:

&#61656; Personal use of vehicles - Due to IRS audits in neighboring counties, as of the first of the year, we will adjust fringe benefits to those employees taking county vehicles home.

&#61656; Contract vs. employee - The IRS cares whether we consider our people employees or subcontractors. The differences were discussed and Department heads were advised to check with the Clerk's Office if questions arise.

&#61656; United Way - Commissioner Ricks explained that contributions stay local and asked department heads to encourage employees to consider contributions.

&#61656; Holiday Schedule - Offices need to be open until 5:00 p.m. except the holidays listed in the policy manual. If offices need to be closed for meetings, Departments were asked to put a computer printed note on the door.

&#61656; Grants (Shadowhawk) - Use Shadowhawk as a resource for grants. Shadowhawk (Steve and Dorothy Bowen) do an excellent job, and grants are becoming increasingly important to County projects.

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Health and Welfare (Deputy Clerk Liz Boyce):

Commissioner Ricks made a motion to go into Executive Session at 10:23 a.m. pursuant to Idaho

Code 67-2345-1(d) exempt records. (Commissioner Ricks–yes, Commissioner Weber–yes).  
Commissioner Ricks returned to Open Session at 10:30 a.m. Commissioner Ricks made a motion to sign Lien Releases on Case Nos. 2011049 and 2011050, sign Decision to Approve on Case No. 2011054 and sign Decisions to Deny on Case Nos. 2011057, 2011058 and 2011059.  
Commissioner Weber seconded and voting was unanimous.

Personnel Issues – Brent McFadden:

Commissioner Ricks made a motion to go into Executive Session at 10:32 a.m. pursuant to Idaho Code 67-2345-1(d) exempt records. (Commissioner Ricks–yes, Commissioner Weber–yes).  
Commissioner Ricks returned to Open Session at 11:06 a.m.

Brittany Flint – Homeowners' Exemption:

Dot, from the Assessor's Office, was also present. Brittany's mortgage increased and she found the reason for the increase was because she didn't realize she had to sign up for the exemption. Dot explained the previous owners had the homeowners' exemption and as the Flints purchased the home after April, they did not get the exemption for 2010. She stated that Brittany signed up for the exemption this year after April, so they will not get the exemption for 2011. Brittany's mortgage has gone up more than \$200 monthly, due to the escrow increase. Commissioner Ricks would like to consult with our attorney before a decision can be made.

Amend Ordinance #375 – Comprehensive Plan Map Of The County:

Moved to the next meeting

Joseph Law, from the Rexburg Standard Journal came in to visit with the Commissioners regarding the Twin Bridges project.

Ririe Godfrey – Garbage Dump:

Cancelled – Commissioner Ricks stated he had talked to Mr. Godfrey, and the issue has been covered.

County Business:

&#61656; Old Business – Reports and Assignments

&#61656; Committee and Board Reports

&#61656; Claims

&#61656; Review and Sign – Meeting Minutes of September 26, 2011

Commissioner Ricks made a motion to approve the claims presented by the Clerk, including demand: 2011 Claims – Total: \$114,912.55 (\$27,277.78 General) - 2012 Claims - Total \$97,451.54 (\$6,438.13 General). Commissioner Weber seconded and voting was unanimous.

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Commissioner Ricks made a motion to approve the minutes of September 26, 2011. Commissioner Weber seconded and voting was unanimous.

Personnel Actions:

Commissioner Weber made a motion to approve the personnel actions. Commissioner Ricks

seconded and voting was unanimous.

Commissioner Weber made a motion to set all County employees up on the step and grade scale. Commissioner Weber seconded and voting was unanimous.

Commissioner Ricks moved to adjourn at 12:40 p.m. Commissioner Weber seconded and voting was unanimous.

Approved:

Kimber Ricks, Chairman  
Jon Weber, Commissioner  
Todd Smith, Commissioner