

**Commissioner Meeting Minutes Jan. 4, 2010**

**Category : Commissioner Minutes 2010**

**Published by [Paul](#) on 2010/2/12**

MADISON COUNTY COMMISSIONERS

MEETING AGENDA

January 4, 2010 9:00 a.m.

COMMISSIONERS ROOM

Madison County Commissioners

Kimber Ricks Robert Hansen, Chairman Jon O. Weber

9:00 - 11:00 a.m. Elected officials and Department Head Meeting

11:00 a.m. County Business:

Public Works Director Job Description

Seasonal Employee Job Descriptions

Claims

Minutes: December 14, 2009 & December 21, 2009

Resolution No. 329 Authorizing the Madison County

Welfare Office to destroy Semi-Permanent

Records in the form of Old Indigent Case Files,

Pursuant to Idaho Code Section 31-871, and

Providing an effective Date thereon.

Personnel Policy

12:30 p.m. Craig Rindlisbacher, GIS Department

Re: Review of Commissioner District Boundaries

1:00 p.m. Adjourn

NOTICE: Meeting is Open to the Public Except For Executive Sessions.

ANY PERSON NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN

THE ABOVE NOTICED MEETING SHOULD CONTACT THE

MADISON COUNTY CLERKS OFFICE 48 HOURS PRIOR TO THE MEETING.

IT IS ASSUMED THESE SCHEDULED TIMES ARE CORRECT.

THERE ARE TIMES WHEN THE SCHEDULE WILL BE ADJUSTED ACCORDINGLY.

MADISON COUNTY

COMMISSIONERS MEETING MINUTES

January 4, 2010 9:00 a.m.

COMMISSIONERS ROOM

Present: Commissioner Robert Hansen, Chairman, Commissioner Kimber

Ricks, Commissioner Jon O. Weber, Attorney Troy Evans, and Clerk

Marilyn R. Rasmussen

Present: Assessor Brent Saurey

Treasurer Sherry Arnold

Sheriff Roy Klingler

Under Sheriff Ryan Kaufman

Brent McFadden, P & Z Administrator

Reed Sommer, Veterans Services

Gale Harding, Extension Services  
Ron Rhodes, Maintenance  
Ken Phillips, Solid Waste Department  
Misty Berger, Parks & Recreation  
Kirk Mace, Juvenile Probation  
Larry Edwards, Road & Bridge  
Paul Sorensen, IT Department  
Steve Hobley, Mosquito & Weed Department

Paul Sorensen, IT Department reported that he is in the process of getting a replacement for Jason Povey's position. He is also installing a new County server and anti-spam filter. His goal for 2010 is to provide tools to County employees in order for them to accomplish their jobs.

Misty Berger, Parks and Recreation Department Supervisor reported that they have done clean-up work at Twin Bridges until December 1, 2009. They hope to have the brush cleaned out of Twin Bridges so people can see clear through the park and they feel this will cause less vandalism. They are now putting together a plan for the spring work.

Ken Phillips, Solid Waste Department Acting Supervisor reported the following accomplishments: 1) They got rid of 180 Tons of tires but still have a small pile remaining. 2) They installed the new lights in the Transfer Station based on the Rocky Mountain Energy Savings plan. The project should show a significant cost savings in four years. 3) Flood lights have been installed in order to see scales when it is dark. 4) They will be working on the required DEQ Operation Plans for the landfill and transfer site. 5) Safety meetings are now being held once a month. 6) They have retrieved the dump truck from Fair Grounds to move fill dirt for cover at the landfill. 7) Off road tires are now being discarded at the landfill. 8) New signs have been installed at the landfill.

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Sheriff Klingler reported the following items: 1) They have responded to numerous accidents due to weather conditions. 2) The Women's Facility is being renovated while the inmate numbers are reduced. 3) The Federal inmate contract they negotiated is working well financially. 4) The Rocky Mountain Power Energy Plan that was implemented at the jail is saving a minimum of \$1300 in one month. 5) The goals for the Sheriff's Office are to have more public involvement and for the public to understand more of what they do. 6) They have a joint grant with the Upper Valley for two deputies which gave them more manpower. 7) All officers are being sent to post training which is a 6-month process.

Kirk Mace, Juvenile Probation Administrator reported that they have a tracker position that is open and hope to have it filled by February 1, 2010. The revenue for probation fees and fines is still good even though there are problems in the economy. The Stop Smoking program is the only such program in the County and we are holding more classes than anticipated. The interns that are being trained in their department are saving the County approximately \$14,000 a year and the program is working very well. It is also important to note that there are no youth from Madison County committed to State custody at the present time.

Steve Hobley, Mosquito and Weed Department reported that he has had good

comments from the public regarding the 2009 Mosquito program. The program is going to be managed in house next summer and therefore will be purchasing more equipment and hiring more part time help. The Department of Health is working with the County to provide a machine to test for the West Nile Virus. The Upper Snake River Weed program has been successful this summer and they were able to complete the allocated State grants. The Upper Snake Weed District has been reorganized and Madison County now belongs to the Henry's Fork Weed Program. The County covered a lot of weed spraying acres this summer, either with chemical or by biological means. The Department also worked with the State to spray along the roads and the Forest Service to spray up on the Bench.

Larry Edwards, Road Department reported they finally got snow to plow on New Years Day. The new roof on shop is finished and provides a good storage shop for equipment. When the personnel are not busy plowing roads, they are hauling crushed gravel to finish the Forest Service Roads for next summer. The Department will need to purchase a new loader in the near future and if funds are available will insulate the shop next summer.

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Brent McFadden, P & Z, reported that they will be holding a Public Hearing in February for the Unified Development Code. The Board is still working on the final version of the Gravel Pit Ordinance, a Geothermal Ordinance is being written. There are 64 Wind Turbines planned to be installed for summer in the Moody area, ten permits were given out last year. He also reported the office had done more permits this year than last year at this time. He was asked to give a break down of the 112 permits.

Reed Sommer, Veterans Service Officer reported that he is seeing more young people becoming veterans due to the present wars the United States is involved in and he is helping more with Viet Nam and Korean War veterans and their families. Kevin Hammond from the Pocatello Office comes to Rexburg once a month to assist with Veterans and their issues so if anyone knows people that need assistance, have them contact this office.

Brent Saurey, Assessor reported that the Ag reappraisal is completed and the County is now in compliance with the State. By the end of the week the appraisal program will be at 50%. By the cut off date of May 20, it is anticipated that the County could be at 60% of the appraisals completed for the year. The Circuit Breaker program begins this month and will be completed by April 15, 2010.

Sherry Arnold, Treasurer reported that her Office collected 53% of the taxes for the year. She was asked to give the Commissioners a report that showed the collection for the last three years.

Ron Rhodes, Maintenance Department, reported that he and Joe Gonzalez are maintaining chillers and working to maintain all the other heating equipment. The lights in Courthouse are being upgraded as they burn out as this is more cost effective. The roof on the Administration Building was resealed last summer and this should work for the snow and water run off this winter.

Gale Harding, University of Idaho Extension Agent reported that due to the financial shortfall for the University of Idaho he has been given an option to retire that he must decide on before March 1, 2010.

County Business:

Job Descriptions for County: The Commissioners are still conducting research on what is the best option for the County, whether it is a general services director, an engineer or a public works director.

Bill Schofield, who has been writing job descriptions for the County was asked his opinion in regard to which departments should be under the umbrella of the public works director and/or general services manager. He responded that he

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had been hired to write job descriptions, but as he had done this job he recognized that there are many competent employees within the County. As the time frame for Mr. Schofield's contract had expired he asked that it be extended to February 1, 2010, in order for him to complete his job. After review of the new contract, Commissioner Hansen made a motion to extend Bill Schofield's contract to February 1, 2010, Commissioner Ricks seconded and voting was unanimous.

Resolution Number 329: Commissioner Hansen made a motion to approve Resolution 329, A Resolution Authorizing the Madison County Welfare Office to Destroy Semi-Permanent Records in the Form of Old Indigent Case Files, Pursuant to Idaho Code Section 31-871, Commissioner Ricks seconded and voting was unanimous.

Craig Rindlisbacher and Kade Smith, GIS Department  
(Also Present - Ron Nate, Republican Party)

Mr. Rindlisbacher presented a report from the GIS Department outlining the population in the three Commissioner Districts. With the data available, it was the consensus that the Districts were as close in population as could be determined at this time. It was suggested that the County address this issue when the 2010 census data becomes available. Commissioner Ricks made a motion that after a review of the Commissioner Districts and Precincts with the GIS personnel that the Districts remain the same, Commissioner Hansen seconded and voting was unanimous. The Commissioners asked Mr. Rindlisbacher to review the data more extensively this week and if there is anything that becomes apparent to address it with them at the next Commissioner Meeting.

Claims: After review of the claims submitted by the Elected Officials and Department Heads in the amount of \$164,042.34, for January 4, 2010, Commissioner Ricks made a motion to approve with noted adjustments, Commissioner Weber seconded and motion passed.

Personnel Actions:

Name Current Status Salary Proposed Status Reason

Prosecutor's Office

Aubree Grover Full Time \$10.50 Part Time Reallocation

Kim Muir Part Time \$12.00 Full Time/benefits Reallocation

Sheriff's Office

Amber L. Plagmann Termination

Commissioner Hansen made a motion to approve the above listed Personnel Actions, Commissioner Ricks seconded and voting was unanimous.

Minutes: Commissioner Ricks made a motion to approve the Minutes for

the County Commissioners Meeting of December 21, 2009 with changes,  
Commissioner Weber seconded and voting was unanimous.

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Commissioner Hansen made a motion to adjourn at 2:40 p.m., Commissioner  
Weber seconded.

Approved:

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Robert Hansen, Chairman

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Kimber Ricks

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Jon O. Weber