

Commissioner Meeting Minutes Feb. 22, 2010

Category : Commissioner Minutes 2010

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MADISON COUNTY COMMISSIONERS

MEETING AGENDA

February 22, 2010 8:00 a.m.

COMMISSIONERS ROOM

Madison County Commissioners

Kimber Ricks Robert Hansen, Chairman Jon O. Weber

8:00 a.m. Health and Welfare - Executive Session (Idaho Code 67-2345-1(d), exempt records)

Resolution 330: A Resolution Authorizing the Madison County Welfare Office to Destroy Semi-Permanent Records in the Form of Old Indigent Case Files, Pursuant to Idaho Code Section 31-871, and Providing an Effective Date.

8:15 a.m. County Business:

New Business:

- Rocky Mountain Power Audit for Fairgrounds
- Claims
- Minutes: February 8, 2010
- Certificate of Residency:

Alex A. Bear Aris A Lemus

Cassandra A. Bell Jona M. Lusk

Megan Bevans McKenzie K. McArthur

Katelyn R Christensen Matthew Morgan

Kylie Erickson Kailey Nicholls

Angel R. Harris Jocelyn Ostermiller

Calen M. Hartley Rebekah L. Taylor

Caroline R. Hibbard Alex Weaver

Chelsie M. Hill

Gilmore L. Jenkins

Lee Michael Holtom

- Medical Wellness Program
- Commissioner Reports
- E. Parkway Corridor Plan Invoices No. 4, 5, 6 and 7
- Letter of Intent for Clark County Waste to Energy Facility

Old Business:

- Fair Board Appointments

9:30 a.m. PUBLIC HEARING:

Development Company and Senior Citizens Center

10:15 a.m. Jeff Snyder, Nelson Engineering Re: 5000 South Proposal

10:30 a.m. Assessor Brent Saurey Re: Tax Cancellation Considerations

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10:45 a.m. Madison Soil & Water Conservation District Annual Report
& Letter of Intent for funding Request

11:00 a.m. Brian Thompson, Chairman Golf Board
Re: Green Fee Waiver Tournament Letter

11:10 a.m. Attorney Stephen Zollinger Re: Short Stop Training Funds

11:20 a.m. Larry Edwards, Road Dept. Re: South Fork School Zone

11:30 a.m. LHTAC Pre-review for 5000 South Project (Telephone Conference)

12:00 Noon Lunch Break

2:00 p.m. Craig Rindlisbacher, GIS Administrator Re: Web Development Contract

2:15 p.m. Treasurer Sherry Arnold
Re: Tax Cancellation Considerations & Tax Deed Hearings

Tax Issue Concerns and Considerations:

2:30 p.m. Ryan Houtz Re: Old Craigo's Bldg. Tax Issue

2:45 p.m. Bruce Westover Re: Tax Issue

3:00 p.m. Jason Rammell Re: Tax Issue

3:15 - 4:15 p.m.

Road and Bridge Administrative Decision

4:20 p.m. County Business:

- Human Resources Study Regarding Step and Grade
 - Review Collective Bargaining Agreement - Rexburg-Madison County
 - Emergency Services and Madison Firefighters Union Local No. 4113 Agreement for County Approval
 - Sign Professional Services Contract for Sugar City Fire Station
 - Review Ordinance Guiding the Process of Registering an Open Burning Within Madison County
- 5:00 p.m. Adjourn

NOTICE: Meeting is Open to the Public Except For Executive Sessions.

ANY PERSON NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN
THE ABOVE NOTICED MEETING SHOULD CONTACT THE
MADISON COUNTY CLERKS OFFICE 48 HOURS PRIOR TO THE MEETING.

IT IS ASSUMED THESE SCHEDULED TIMES ARE CORRECT.
THERE ARE TIMES WHEN THE SCHEDULE WILL
BE ADJUSTED ACCORDINGLY.

Pending Items:

1. Adoption of an Ordinance repealing Ordinance 178 for the EMS
2. Ordinance guiding the process of registering an Open Burning within Madison County - submitted by Corey Child for review and date set to adopt
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6. County Vehicle Policy
7. Sensitive Land Ordinance - Is there going to be a rehearing of this ordinance
8. Personnel Policy - Update
9. Carpet and Tile for Administration Building
Floors in Jail
10. Gary Shewey Contract Review
11. Fair Ground By-Laws & Snow Mobile By-Laws
12. Financial Reports

MADISON COUNTY
COMMISSIONERS WORK MEETING MINUTES

February 22, 2010 8:00 a.m.
COMMISSIONERS ROOM

Present: Commissioner Robert Hansen, Chairman, Commissioner Kimber Ricks, Commissioner Jon O. Weber, Attorney Troy Evans, and Clerk Marilyn R. Rasmussen

Welfare and Indigent: Commissioner Hansen made a motion to go into Executive Session at 8:10 a.m., pursuant to Idaho Code 67-2345-1(d), exempt records, Purpose of Executive Session: Health and Welfare cases. (Commissioner Hansen – yes, Commissioner Ricks – yes, Commissioner Weber - yes) Commissioner Hansen returned to Open Meeting at a.m.

Commissioner Hansen made a motion to sign liens for Case Numbers 2010018 and 2010019, pre-approve Case Number 2010017, deny Case Number 2010013, notice of appeal for Case Number 2010015 and forgive debt for Case Number 2009020, Commissioner Weber seconded and voting was unanimous.

Resolution 330: Commissioner Hansen made a motion to approve Resolution 330, A Resolution authorizing the Madison County Welfare Office to Destroy Semi-Permanent Records in the Form of Old Indigent Case Files, Pursuant to Idaho Code Section 31-871, and providing the Effective Date of February 22, 2010, Commissioner Ricks seconded and voting was unanimous.

County Business:

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Mr. Lusk pointed out that the Commissioners did not have to commit to the total project, but could choose a part of the project. He was asked to determine the areas that would be most beneficial from the project and return with a recommendation.

Medical Wellness Program: The Commissioners explained the letter mailed out to the employees regarding the recommended adjustments in premiums for medical insurance. Jeff Cook and Carlos Aponte will be scheduled to meet with the employees and answer questions during the next two weeks prior to the blood draw.

Certificate of Residency Certifications: Commissioner Ricks

made a motion to approve the following Certificates of Residency to the College of Southern Idaho for: Alex A. Bear, Aris A. Lemus, Cassandra A. Bell, Jona M. Lusk, Megan Bevans, McKenzie K. McArthur, Katelyn R

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East Parkway Corridor Study: Commissioner Ricks made a motion to approve payment for the East Parkway Corridor Study Invoices 4, 5, 6 and 7 for Keller and Associates, Commissioner Hansen seconded and voting was unanimous.

Commissioner Ricks made a motion to sign a Letter of Intent to support the Clark County Waste to Energy Facility, Commissioner Weber seconded and voting was unanimous.

Public Hearing: The Development Company and Senior Citizens Center

Present: Ted Hendricks, Tina Daniels, The Development Company and Keith Archibald, Senior Citizens Center

Commissioner Hansen opened the Public Hearing for the Senior Citizens Center at 9:50 a.m. He asked each Commissioner to declare if they had a conflict of interest.

Conflict of Interest: Commissioner Hansen - No, Commissioner Ricks - No, Commissioner Weber - No.

The Public Hearing is to inform the public of the County's intent to file an application for an Idaho Community Development Block Grant.

Mr. Hendricks provided a description of the project, which includes repairs and upgrade to the Madison County Senior Citizen Center and parking lot.

The project is expected to take up to six months to complete from start of construction to project closeout with the intent to begin construction in June of 2010.

The project will be funded by a combination of grant funds and local cash match. Total project costs are currently estimated between \$100,000 and \$150,000.

Mr. Hendricks noted for the record that comments would be taken for five days following the hearing and that the grant application handbook and the grant application are both available for review. Comments will be responded to in writing within fifteen working days were practicable. He also indicated that the funds for the Idaho Community Block Grant program come to the State of Idaho from the U.S. Department of Housing and Urban Development.

Mr. Moss had questions regarding the A & E on the project. Mr. Hendricks explained the City of Rexburg would be doing the A & E.

The Public hearing ended at 10:00 a.m.

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Nelson Engineering: Jeff Snyder, Ray Kagle, Chuck Boyd,

Mr. Snyder introduced his team that is submitting a proposal for the 5000 South project to LHTAC. The proposed project was reviewed and a vision for how it would enhance future County transportation alternatives was discussed.

Assessor Brent Saurey - Tax Cancellations:

Parcel No.	Year	Explanation	Total Cancellation
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		Quit claimed to Rexburg	
	2006		\$ 890.56
	2007		\$ 750.16
	2008		\$ 697.62
		Total	\$3,386.28
RPRRVRW000CMMN	2006	Valued as Commercial	\$2,422.24
RPRRVRW200CMMN	2008	Valued as Commercial	\$1,064.37
RP0BURT0060071	2009	Homeowner's Exemption deleted	\$ 154.74
RP0ARCH022004S	2009	Homeowners Exemption deleted	\$ 155.49
RP0ARCH0240010	2009	Homeowners Exemption deleted	\$ 155.49
RP06N40E200619	2009	Double taxed	\$ 185.34
RP0ARCH0223&4N	2009	Homeowners Exemption deleted	\$ 155.49
RP0ARCH0340000	2009	Homeowners Exemption deleted	\$ 155.49
RP0ARCH0370011	2009	Homeowners Exemption deleted	\$ 155.49

RP0ARCH0370020 2009 Homeowners Exemption deleted \$ 155.49
RP0BURT0064581 2009 Homeowners Exemption deleted \$ 155.74

Total \$4,914.34

Commissioner Ricks made a motion to approve the above listed tax cancellations as recommended by the Assessor, Commissioner Weber seconded and voting was unanimous.

Madison Soil & Water Conservation District: Representatives for the District - Robbie Taylor and Susan Hymas, Rod Robison and Brent McFadden

Mr. Taylor asked the Commissioners to sign a Letter of Intent for \$6,000 funding for Fiscal Year 2012. After review of benefits they provide in education and conservation, Commissioner Ricks made a motion to approve the Letter of Intent for \$6,000 for Fiscal Year 2012, Commissioner Weber seconded and voting was unanimous.

Brian Thomson - Golf Board: Mr. Thomson discussed the change the Golf Board would like to have to the current waiver of green fees policy. Most of the Community Foundations that sponsor a tournament request a waiver of green fees and this is becoming difficult to handle under the current policy. The current management contract with Mr. McFarland provides for a limit of three each season. The Golf Board also likes to limit the waiver fees to three tournaments, but would like to change this policy to only 50% of the fee being waived beginning season 2011. The reason for this policy request is the increased costs of maintenance, number of requests being received and the cost of operating the additional nine holes. The City of Rexburg approved this

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policy at their last meeting. Commissioner Ricks requested additional information prior to the County approving this request. He asked for a five year financial report, number of requests the Golf Board receives each year, and accounting for the additional maintenance costs. Mr. Thomson will forward this information to the Commissioners prior to their March 22, 2010 Meeting.

Attorney Stephen Zollinger -Short-Stop Training Funds:

Mr. Zollinger asked for \$2500 from the Short Stop Training Funds to send two City of Rexburg officers to training. These officers are used for the joint program between the City of Rexburg and Madison County classes for Juvenile Probation. Commissioner Ricks made a motion to approve \$2500 from the Short Stop Training Funds to send two City of Rexburg Officers to training for the Short Stop Program, Commissioner Weber seconded and voting was unanimous.

Larry Edwards, Road Department and Russell Wilson, Engineer - School Zone Lighting: Mr. Edwards presented several alternatives for roadway warning lights at the North Fork School. After discussion, it was decided to have a light that has the bouncing ball affect. Each lighted sign is approximately \$3400, plus installation costs. Mr. Thompson stated that Madison School District would participate fifty percent toward the cost of the project. It was further clarified that the School District will be responsible for programming the light each school year and Madison County will conduct the maintenance. Commissioner Ricks made a motion to approve the above listed agreement, Commissioner Weber seconded and voting was unanimous.

5000 South Proposed Road: A telephone Conference was held with LHTAC representatives regarding a pre-review for the 5000 South Road proposal. Holly McClure moderated the discussion between the Commissioners and Wayne Herbel regarding rating the criteria for awarding the project. Craig Rindlisbacher, GIS Department, reported that after the meeting with the City and County officials regarding GIS, the following agreement was made: 1) Web development will be contracted to an outside company for \$10,000, 2) The two remaining GIS employees will be reclassified and

assigned additional responsibilities and 3) An entry level tech will be hired. Commissioner Ricks made a motion to approve support for the Web Development Contract for \$10,000, Commissioner Weber seconded and motion passed.

Treasurer Sherry Arnold - Tax Cancellation and Warrants of Distrant:

Parcel No. Year Explanation Total Cancellation

MHMH01357 2009 Mobile Home no longer in County \$183.27

After review of the Tax cancellations with Treasurer Sherry Arnold, Commissioner Ricks made a motion to approve the tax cancellation for

Terry Statham and to conduct further research on other requested cancellations, Commissioner Hansen seconded and voting was unanimous.

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Tax Deed Hearing:

Present: Treasurer Sherry Arnold

No one from the public was present to give testimony.

The following Tax Deeds were presented to the Commissioners:

Les Mai

Decision: Commissioner made a motion to quit claim the property to the City of Rexburg, Commissioner Ricks seconded and voting was unanimous.

Kevin Flanary

Decision: Commissioner Hansen made a motion to proceed with the Tax Deed, Commissioner Ricks seconded and voting was unanimous.

Alexander Chester

Decision: No decision was made on this date.

Nancy Davis:

Decision: Commissioner Weber made a motion to allow Nancy Davis two additional weeks to complete her short sale, Commissioner Ricks seconded and voting was unanimous.

Green Gables

Decision: Commissioner Ricks made a motion to proceed with the Tax Deed, Commissioner Weber seconded and voting was unanimous.

Rick Hancock

Decision: Commissioner Ricks made a motion to proceed with the Tax Deed, Commissioner Hansen seconded and voting was unanimous.

Von & Melanie Hansen

Decision: Commissioner Weber made a motion to proceed with the Tax Deed, Commissioner Hansen seconded and voting was unanimous.

Rick Merrill

Decision: Commissioner Hansen made a motion to proceed with the Tax Deed, Commissioner

Weber seconded and voting was unanimous.

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Phillip Parkinson, Parkinson Family Limited Partnership and Phillip Parkinson Ranches LLC

Decision: Commissioner Weber made a motion to proceed with the Tax Deed, Commissioner Ricks seconded and voting was unanimous.

Dallas Raymond & Sons:

Decision: Further research will be done prior to a decision being made.

James Howe & Sons/Norman Riley

Decision: Commissioner Ricks made a motion to proceed with the Tax Deed, Commissioner Hansen seconded and voting was unanimous.

Byron Thomason

Decision: Commissioner Ricks made a motion to proceed with the Tax Deed, Commissioner Hansen seconded and voting was unanimous.

Commissioner Ricks made a motion to contact each of the above listed Tax Deed property owners and allow them one final opportunity to make arrangements for the delinquent taxes owing on the properties, Commissioner Hansen seconded and voting was unanimous.

Ryan Houtz asked the Commissioner for tax relief on the Freedom Communications Building as he has been renovating the building for the past three years and working with the City of Rexburg to meet planning and zoning standards. He was asked to complete renovation on the building and bring back a business plan for review prior to a final decision being made.

Jason Rammell, 696 Autumn Drive, reported that he had not received timely notification of his 2009 property tax assessment, so he could not appeal the valuation or know that he did not have a homeowner's exemption on the parcel. After review of the information, Commissioner Ricks made a motion to approve Mr. Rammell's homeowner's exemption for the 2009 tax year, Commissioner Hansen seconded and voting was unanimous.

Road and Bridge Administrative Decision: Job description options were reviewed and a final job description for a General Services Director will be written for distribution March 8, 2010.

Chief Corey Child, Madison County Emergency Services Director discussed the following items of business: 1) Emergency Services will now be doing business as Madison Fire Department. 2) County Burning Ordinance. Commissioner Hansen made a motion to schedule the Burning Ordinance for a Public Hearing, Commissioner Ricks seconded and voting was unanimous. 3) Amend Ordinance 178, adopting the International Fire Code,

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2006 Edition, Copyrighted by the International Code Council; requiring copies of said code to be kept in the office of the Madison County Clerk,; providing for a penalty for the violation of this ordinance and for severability; and repealing all ordinances and parts of ordinances in conflict herewith and providing when this ordinance shall become effective. After review of the Ordinance amendments, Commissioner Ricks made a motion to schedule the Public Hearing for the amendments to Ordinance 178, Commissioner Weber seconded and voting was unanimous. 4) After review of the

EMS Union Bargaining Agreement, Commissioner Weber made a motion to accept, Commissioner Hansen seconded and voting was unanimous.

Claims: After review of the claims submitted by the Elected Officials and Department Heads in the amount of \$370,815.98, for February 22, 2010, Commissioner Ricks made a motion to approve, Commissioner Hansen seconded and motion passed.

Personnel Action Approvals:

Name	Current Status	Proposed Status	Reason
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DMV Office

Becky West	\$11.40/hr	\$12.00/hr	Merit Increase
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Sheriff's Office

Ryan A. Sessions	\$14.38	\$14.88	Merit Increase
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After review of the above listed Personnel Action requests, Commissioner Weber made a motion to approve, Commissioner Ricks seconded and voting was unanimous.

Minutes: Commissioner Ricks made a motion to approve the Minutes for the February 8, 2010, County Commissioners Meeting, with changes, Commissioner Hansen seconded and voting was unanimous.

Commissioner Hansen made a motion to recess until Friday, February 26, 2010, 8:30 a.m., to interview potential candidates to conduct the Step and Grade Salary Study for Madison County, Commissioner Weber seconded.

2-19-2010 - Amended

MADISON COUNTY COMMISSIONERS

MEETING AGENDA

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Kimber Ricks Robert Hansen, Chairman Jon O. Weber

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Larry Edwards, Road Department and Russell Wilson, Engineer - School Zone Lighting: Mr. Edwards presented several alternatives for roadway warning lights at the North Fork School. After discussion, it was decided to have a light that has the bouncing ball affect. Each lighted sign is approximately \$3400, plus installation costs. Mr. Thompson stated that Madison School District would participate fifty percent toward the cost of the project. It was further clarified that the School District will be responsible for programming the light each school year and Madison County will conduct the maintenance. Commissioner Ricks made a motion to approve the above listed agreement, Commissioner Weber seconded and voting was unanimous.

5000 South Proposed Road: A telephone Conference was held with LHTAC representatives regarding a pre-review for the 5000 South Road proposal. Holly McClure moderated the discussion between the Commissioners and Wayne Herbel regarding rating the criteria for awarding the project. Craig Rindlisbacher, GIS Department, reported that after the meeting with the City and County

officials regarding GIS, the following agreement was made: 1) Web development will be contracted to an outside company for \$10,000, 2) The two remaining GIS employees will be reclassified and assigned additional responsibilities and 3) An entry level tech will be hired. Commissioner Ricks made a motion to approve support for the Web Development Contract for \$10,000, Commissioner Weber seconded and motion passed.

Treasurer Sherry Arnold - Tax Cancellation and Warrants of Distrant:

Parcel No.	Year	Explanation	Total Cancellation
MHMH01357	2009	Mobile Home no longer in County	\$183.27

After review of the Tax cancellations with Treasurer Sherry Arnold, Commissioner Ricks made a motion to approve the tax cancellation for

Terry Statham and to conduct further research on other requested cancellations, Commissioner Hansen seconded and voting was unanimous.

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Tax Deed Hearing:

Present: Treasurer Sherry Arnold

No one from the public was present to give testimony.

The following Tax Deeds were presented to the Commissioners:

Les Mai

Decision: Commissioner made a motion to quit claim the property to the City of Rexburg, Commissioner Ricks seconded and voting was unanimous.

Kevin Flanary

Decision: Commissioner Hansen made a motion to proceed with the Tax Deed, Commissioner Ricks seconded and voting was unanimous.

Alexander Chester

Decision: No decision was made on this date.

Nancy Davis:

Decision: Commissioner Weber made a motion to allow Nancy Davis two additional weeks to complete her short sale, Commissioner Ricks seconded and voting was unanimous.

Green Gables

Decision: Commissioner Ricks made a motion to proceed with the Tax Deed, Commissioner Weber seconded and voting was unanimous.

Rick Hancock

Decision: Commissioner Ricks made a motion to proceed with the Tax Deed, Commissioner Hansen seconded and voting was unanimous.

Von & Melanie Hansen

Decision: Commissioner Weber made a motion to proceed with the Tax Deed, Commissioner Hansen seconded and voting was unanimous.

Rick Merrill

Decision: Commissioner Hansen made a motion to proceed with the Tax Deed, Commissioner Weber seconded and voting was unanimous.

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Phillip Parkinson, Parkinson Family Limited Partnership and Phillip Parkinson Ranches LLC

Decision: Commissioner Weber made a motion to proceed with the Tax Deed, Commissioner Ricks seconded and voting was unanimous.

Dallas Raymond & Sons:

Decision: Further research will be done prior to a decision being made.

James Howe & Sons/Norman Riley

Decision: Commissioner Ricks made a motion to proceed with the Tax Deed, Commissioner Hansen seconded and voting was unanimous.

Byron Thomason

Decision: Commissioner Ricks made a motion to proceed with the Tax Deed, Commissioner Hansen seconded and voting was unanimous.

Commissioner Ricks made a motion to contact each of the above listed Tax Deed property owners and allow them one final opportunity to make arrangements for the delinquent taxes owing on the properties, Commissioner Hansen seconded and voting was unanimous.

Ryan Houtz asked the Commissioner for tax relief on the Freedom Communications Building as he has been renovating the building for the past three years and working with the City of Rexburg to meet planning and zoning standards. He was asked to complete renovation on the building and bring back a business plan for review prior to a final decision being made.

Jason Rammell, 696 Autumn Drive, reported that he had not received timely notification of his 2009 property tax assessment, so he could not appeal the valuation or know that he did not have a homeowner's exemption on the parcel. After review of the information, Commissioner Ricks made a motion to approve Mr. Rammell's homeowner's exemption for the 2009 tax year, Commissioner Hansen seconded and voting was unanimous.

Road and Bridge Administrative Decision: Job description options were reviewed and a final job description for a General Services Director will be written for distribution March 8, 2010.

Chief Corey Child, Madison County Emergency Services Director discussed the following items of business: 1) Emergency Services will now be doing business as Madison Fire Department. 2) County Burning Ordinance. Commissioner Hansen made a motion to schedule the Burning Ordinance for a Public Hearing, Commissioner Ricks seconded and voting was unanimous. 3) Amend Ordinance 178, adopting the International Fire Code,

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2006 Edition, Copyrighted by the International Code Council; requiring copies of said code to be kept in the office of the Madison County Clerk,; providing for a penalty for the violation of this ordinance and for severability; and repealing all ordinances and parts of ordinances in conflict herewith and providing when this ordinance shall become effective. After review of the Ordinance amendments,

Commissioner Ricks made a motion to schedule the Public Hearing for the amendments to Ordinance 178, Commissioner Weber seconded and voting was unanimous. 4) After review of the EMS Union Bargaining Agreement, Commissioner Weber made a motion to accept, Commissioner Hansen seconded and voting was unanimous.

Claims: After review of the claims submitted by the Elected Officials and Department Heads in the amount of \$370,815.98, for February 22, 2010, Commissioner Ricks made a motion to approve, Commissioner Hansen seconded and motion passed.

Personnel Action Approvals:

Name	Current Status	Proposed Status	Reason
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DMV Office

Becky West	\$11.40/hr	\$12.00/hr	Merit Increase
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Sheriff's Office

Ryan A. Sessions	\$14.38	\$14.88	Merit Increase
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After review of the above listed Personnel Action requests, Commissioner Weber made a motion to approve, Commissioner Ricks seconded and voting was unanimous.

Minutes: Commissioner Ricks made a motion to approve the Minutes for the February 8, 2010, County Commissioners Meeting, with changes, Commissioner Hansen seconded and voting was unanimous.

Commissioner Hansen made a motion to recess until Friday, February 26, 2010, 8:30 a.m., to interview potential candidates to conduct the Step and Grade Salary Study for Madison County, Commissioner Weber seconded.