

11/4/2009/Final

**MADISON COUNTY COMMISSIONERS  
MEETING AGENDA**

**November 9, 2009 8:00 a.m.**

**COMMISSIONERS ROOM**

**Madison County Commissioners**

**Kimber Ricks**

**Robert Hansen, Chairman**

**Jon O. Weber**

**8:00 a.m. County Business:**

Claims

Minutes: October 5, 2009, October 13, 2009 and October 26, 2009

Hibbard Area Wastewater Facilities Planning Study Invoice

1000 East Bridge No. 11 Invoice

Certificate of Residency Certificates for Kendra E. Garding

Extension of Due diligence on purchase of Main Street Property

AFLAC Decision

Review Bids for old shop at Road & Bridge

and Parking Lot information

**10:00 a.m.** Assessor Brent Saurey, Gary Shewey - Outside Appraiser  
Matt Virgil - State Consultant

**10:30 a.m.** Ron Rhodes Re: Maintenance of County Bldg.  
& Carpet Bid

**10:45 a.m.** Ryan Christensen Re: Cleaning Proposal

**11:00 a.m.** Dale Thomson Re: Co-op wall repair

**11:30 a.m.** Information Technology on-site visit with Paul Sorensen

**12:30 p.m.** On-site visit to Road & Bridge Bldg. and Mosquito Bldg.

**1:30 p.m.** LUNCH BREAK

**2:15 p.m.** Treasurer Sherry Arnold Re: Quarterly Financial Report

**2:30 p.m.** Morgan Construction Re: Extension for Due Diligence on  
Co-op property

**2:45 p.m.** Kirk Mace, Juvenile Probation Director Re: Contract Counselor Position

**3:00 p.m.** Misty Berger - Parks & Rec. and Steve Hobley - Mosquito & Weed Departments  
Re: Seasonal employees

**3:15 p.m. Health and Welfare - Executive Session (Idaho Code 67-2345-1(d), exempt records)**

**3:30 p.m.** Todd Tuckett, Keller & Associates Re: 1000 East Bridge

**3:45 p.m.** Jason Briggs Re: Bldg. Permit Extension

**4:00 p.m.** Review Administrative Services Proposals for the following:  
Economic Development  
Madison County Senior Citizens  
Madison Emergency Services @ Sugar City

**4:30 p.m.** Sugar City Fire Station Public Hearing

**5:00 p.m.** Adjourn

**NOTICE: Meeting is Open to the Public Except For Executive Sessions.  
ANY PERSON NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN  
THE ABOVE NOTICED MEETING SHOULD CONTACT THE  
MADISON COUNTY CLERKS OFFICE 48 HOURS PRIOR TO THE MEETING.  
IT IS ASSUMED THESE SCHEDULED TIMES ARE CORRECT.  
THERE ARE TIMES WHEN THE SCHEDULE WILL BE ADJUSTED ACCORDINGLY.**

**MADISON COUNTY  
COMMISSIONERS MEETING MINUTES  
November 9, 2009            8:00 a.m.  
COMMISSIONERS ROOM**

**Present:** Commissioner Robert Hansen, Chairman, Commissioner Jon O. Weber, Attorney Troy Evans, and Clerk Marilyn R. Rasmussen  
(Commissioner Kimber Ricks was excused due to illness)

**Larry Edwards, Road and Bridge Acting Supervisor** reported the following items of business: 1) The City of Rexburg is unable to help clean the County parking lots due to their snow removal workload. 2) After reviewing bids from Harold Harris Construction, Inc., Thomas D. Robison Roofing, Inc. and Performance Plus, **Commissioner Weber made a motion to approve the Bid Proposal from Darin Davies for \$26,500, Commissioner Hansen seconded and motion passed.** 3) Brooke Passey has been contracted to letter the new building at Road and Bridge.

**Certificate of Residency:** Commissioner Hansen made a motion to approve the Certificate of Residency to the College of Southern Idaho for Kendra E. Garding, Commissioner Weber seconded and voting was unanimous.

**AFLAC Decision:** Commissioner Hansen made a motion to use the County as a conduit for handling the AFLAC benefit for the employees, Commissioner Weber seconded and motion passed.

**Claims:** After review of the claims submitted by the Elected Officials and Department Heads in the amount of \$857,625.13, for November 9, 2009, Commissioner Hansen made a motion to approve, Commissioner Weber seconded and motion passed.

**Assessor Brent Saurey, Matt Virgil - Consulting Appraiser for District 6 and Gary Shewey - Outside Appraiser:**

Attached to the permanent minutes is a Reappraisal Progress Report. Mr. Virgil reported that at the present time they have 44.25% of the reappraisals inspected. Mr. Saurey reported that they will be working on the following Categories: 46, 65, 49, 48 and reviewing ag land.

**Ron Rhodes, Maintenance Department** discussed bids for tile and carpet for Administration Building and custodial workload. Both items were tabled until a future Commissioners Meeting.

**Ryan Christensen** submitted bids for cleaning the Administration Building and the Court House and bids for just cleaning bathrooms for both buildings. The decision was tabled until the next Commissioners Meeting.

**Morgan Construction:** Commissioner Hansen made a motion to extend the the due diligence on the Co-op property for an additional thirty days, Commissioner Weber seconded and motion passed.

**Kirk Mace, Juvenile Probation Administrator:** After review of the counseling position, Commissioner Hansen made a motion to approve the reappointment of the Counseling position for Juvenile Probation, Commissioner Weber seconded and motion passed.

**Misty Berger and Amanda Klingler - Parks and Recreation and Steve Holey - Mosquito and Weed Department:**

Ms. Berger discussed the winter work they could do winterizing equipment at the Parks and cleaning at the Transfer Station. There was concern expressed by Commissioner Weber that there was enough work for the seasonal employees to work for the entire winter. Mr. Holey reported that he will have enough work for his personnel for about one more month.

**Todd Tuckett, Keller and Associates** reviewed the following projects: 1) 1000 East Bridge. He reported that the cultural and environmental studies have been done and they are now working on the historical aspects of the bridge. He asked that the County write a letter stating their concerns about taking the liability and maintenance aspects of the bridge. 2) East Parkway Corridor Study. Mr. Tuckett reported that he had met with the Sugar City City Counsel to get their direction for the future plans for the corridor and he also has met with John Millar of Rexburg to find out their direction for the Corridor. The public meeting for Sugar City has been postponed to a later date

**Jason Briggs:** Larry Briggs stated that the Conditional Use Permit for Jason Briggs had been granted under his name because the trailer was located on his property. The permit was for three years and he understood that it would be reviewed each year and then could be extended. Jason Briggs does not have sufficient funds to move the trailer to a different location and is out of work at the present time. After review of Mr. Briggs current financial condition and the fact that we are going into the winter season, **Commissioner Hansen made a motion to extend the Conditional Use Permit until June 15, 2009, Commissioner Weber seconded and motion passed.**

**Public Hearing for Sugar City Fire Station**

**Time:** 4:30 p.m.

**Place:** Madison County Commissioner Room

**Conflict of Interest:** Commissioner Hansen - No, Commissioner Weber - No

**Also Present:** Rick Miller, The Development Company and Fire Chief Corey Childs

**A copy of the Meeting Minutes is attached to the permanent minutes.**

**Personnel Actions:**

<u>Name</u>	<u>Current Status</u>	<u>Salary</u>	<u>Proposed Status</u>	<u>Reason</u>
<u>Sheriff's Office</u>				
Shantel B. Cordova	\$14.38/hr			Resignation
Ron J. Guymon	\$8.50/hr		Reserve Dispatcher	New Hire

**Commissioner Hansen made a motion to approve the listed personnel action requests, Commissioner Weber seconded and motion passed.**

**D7 Treatment Program: Commissioner Hansen made a motion to approve the Conditions of Hire and Memorandum of Understanding Relating to the Position of Executive Director of the D7 Treatment Program, Commissioner Weber seconded and motion passed.**

Commissioner Hansen made a motion to adjourn at 5:05 p.m., Commissioner Weber seconded.

Approved:

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Robert Hansen, Chairman

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Jon O. Weber