

**MADISON COUNTY COMMISSIONERS
MEETING AGENDA**

August 10, 2009 8:00 a.m.

COMMISSIONERS ROOM

Madison County Commissioners

Robert Hansen, Chairman

Kimber Ricks

Jon O. Weber

8:00 a.m. County Business:

New Business:

Commissioner Assignment Reports & Correspondence
Claims
Minutes: July 13, 2009, July 27, 2009 and BOE notes
Fair Housing Resolution Number
LHTAC Bill for 1000 East Bridge #8
5 County Detention Facility Bond Agreement
Civil Fees - Under Sheriff Ryan Kaufman

Old Business:

9:00 a.m. Dusty Cureton, Road Department Re: 2009 Needs Assessment

9:30 a.m. Ron Dickemore, Forest Service Re: Forest Service Stimulus Funds

10:00 a.m. Planning and Zoning Public Hearing
Resolution No. 322 - Building Permit Fees
P & Z Board Appointments

10:30 a.m. Glen Pond, Urban Renewal Re: Co-op Property

11:00 a.m. Madison Memorial Hospital Annual Budget
County Resolution regarding the Imaging Center

11:30 a.m. Lunch Break

12:00 Noon On Site Visit to Airport and Golf Course

1:45 P.M. Allen Rasmussen Re: Flood Plain Elevation

2:00 p.m. Bill Schofield Re: County Salary Survey
Elected Officials

2:30 p.m. Bill Schofield Re: County Salary Survey
Elected Officials and Department Heads

3:00 p.m. Margo McFadden, District 7 Health Re: Quarterly Report

**3:30 p.m. Health and Welfare - Executive Session (Idaho Code 67-2345-1(d),
exempt records)**

4:00 p.m. Pat Brown - Department of Lands Re: Use of roads for hauling logs

4:30 p.m. Carlos Aponte - Black Ink Solutions Re: Insurance Report

NOTICE: Meeting is Open to the Public Except For Executive Sessions.
ANY PERSON NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN
THE ABOVE NOTICED MEETING SHOULD CONTACT THE
MADISON COUNTY CLERKS OFFICE 48 HOURS PRIOR TO THE MEETING.
IT IS ASSUMED THESE SCHEDULED TIMES ARE CORRECT.
THERE ARE TIMES WHEN THE SCHEDULE WILL BE ADJUSTED ACCORDINGLY.

**MADISON COUNTY
COMMISSIONERS MEETING MINUTES
August 10, 2009 8:00 a.m.
COMMISSIONERS ROOM**

Present: Commissioner Robert Hansen, Chairman, Commissioner Kimber Ricks, Attorney Troy Evans, and Clerk Marilyn R. Rasmussen
(Commissioner Jon O. Weber was excused due to personal business)

Five-County Detention Facility: Commissioner Ricks made a motion to sign the Five County Detention Application for bonding through the Idaho Bond Bank Authority, Commissioner Hansen seconded and motion passed.

1000 East Bridge: Commissioner Hansen made a motion to approve Payment Number 8 to Keller and Association for \$5,291.63, Commissioner Ricks seconded and motion passed.

Fair Housing Resolution Number 323: Commissioner Hansen made a motion to approve Fair Housing Resolution Number 323, Commissioner Ricks seconded and motion passed.

Sue Bagley - Civil Fees: Ms. Bagley reported that the Sheriff's Office has changed their civil fees account to Zion's Bank because of charges that were being associated with the process from the previously used bank. They are asking for the County to pay \$300.20 for checks for one budget year.

Commissioner Ricks made a motion to approve \$300.20, Commissioner Hansen seconded and motion passed.

Dusty Cureton, Road Department reviewed the following items of business:
1) Triple Creek Ranch asked the County to oil the road, but would pay for the work. The Commissioners requested that Dusty Cureton bid them an amount that would cause the County to break even on the project. 2) Darin Davies would like to have half of the payment for work done in reconstruction of the Road Department building. 3) 2009 Road Department Needs Assessment. 4) Proposed Madison County Right-of-Way Ordinance #358 supporting documentation for work meeting that is scheduled August 12, 2009.

Ron Dickemore, Palisades Forest Service Representative and Dusty Cureton, Road Department:

Mr. Dickemore asked if the County would like to have additional government funds to gravel Kelly Canyon Road #218. He is concerned about the cost of the County gravel and would like to ask the County to find a closer gravel source that would be less expensive. **Commissioner Ricks made a motion to approve the concept of the Agreement 09-RO-11041562-028 and to have Dusty Cureton and Ron Dickemore complete the specifications prior to authorizing Chairman Robert Hansen signing the final agreement, Commissioner Hansen seconded and motion passed.**

Planning and Zoning Public Hearing for Building Fee Schedule

Commissioner Hansen opened the Public Hearing at 10:14 a.m. and entered a copy of Resolution 323 into record after changes and corrections have been made.

Conflict of Interest: Commissioner Hansen - No and Commissioner Ricks - No.
Publications: All public notices were properly posted.

Hearing closed at 10:16 a.m.

Commissioner Hansen made a motion to adopt Resolution 323, A Resolution Amending the Building Permit Fee Schedule for Madison County, Commissioner Ricks seconded and motion passed.

Glen Pond and Terry Butikofer - Urban Renewal Funds: Commissioner Hansen reviewed the County goals for the parking and compound area by the Sheriff's Office to determine if Urban Renewal funds could be used to move the compound. The City/County is going to apply for a Community Block Grant to renovate the area. Urban Renewal funding would be used to do the first phase of moving the compound and will also be used as a match for the Community Block Grant.

Deputy Bruce Bowler stated that the bids for the Compound Fencing were \$9500, \$ 9700 and \$6500 for moving the compound to the parking area behind the Administration Building.

Madison Memorial Hospital 2010 Budget: David Rowe - CEO, Greg Hexem - CFO and Finance Board Committee Representative Marshall Merrill:
(Copy of Budget is on file in the Clerk's Office)

Commissioner Hansen made a motion to adopt Resolution Number 325 relating to approval of a joint venture for ownership and operation of an Imaging Center in Rexburg, Madison County, Idaho, Commissioner Ricks seconded and motion passed.

Bill Schofield - Job Classification Survey:

Elected Officials and Department Heads present.

Elected Officials

Treasurer Sherry Arnold
Assessor Brent Saurey
Sheriff Roy Klingler

Department Heads:

Gale Harding, Extension
Kirk Mace, Juvenile Probation
Brent McFadden, Planning & Zoning
Paul Sorensen, Information Technology
Ron Rhodes, Maintenance
Dusty Cureton, Road Department
Shay Plagman, Tri County Probation

Mr. Schofield discussed conducting a job description survey. The objective of this project is to create a description for every job in the County. This description would then tie into an indexing system. The goal is that this step and grade system would be used for future years. **Commissioner Hansen made a motion to accept the Job Survey Proposal from Mr. Schofield to**

conduct the employee job descriptions, Commissioner Ricks seconded and motion passed.

Margo McFadden, District 7 Health Department presented the quarterly report regarding services performed by their staff. (On file in the Clerk's Office)

Health and Welfare: Commissioner Hansen made a motion to go into Executive Session at 3:35 p.m., pursuant to Idaho Code 67-2345-1(d), exempt records, Purpose of Executive Session: Health and Welfare cases. (Commissioner Hansen – yes, Commissioner Ricks – yes) Commissioner Hansen returned to Open Meeting at 3:45 p.m. Commissioner Hansen made a motion to sign approval for Case Numbers 2009034 and 2009040, sign continuation for Case Number 2009023, sign denial for Case Number 2009037, sign lien for Case Number 2009041, sign lien release for Case Number 2009030, Commissioner Ricks seconded and motion passed.

Pat Brown, Ron Fryzowsky, Department of State Lands: He stated that concerns had been expressed about hauling logs on County roads. The Commissioners were concerned about damage to the roads and safety through residential areas. Mr. Brown stated that they cannot guarantee repair of damage on County roads, only private roadways. Mr. Fryzowsky reported the logging purchaser has reviewed safety and speed limits with his drivers.

Carlos Aponte, Black Ink Solutions:

Commissioner Hansen made a motion to amend the Agenda to include an Executive Session, Commissioner Ricks seconded and motion passed.

Commissioner Hansen made a motion to go into Executive Session at 4:53 p.m., pursuant to Idaho Code 67-2345-1(d), exempt records, Purpose of Executive Session: Health and Welfare cases. (Commissioner Hansen – yes, Commissioner Ricks – yes) Commissioner Hansen returned to Open Meeting at 5:05 p.m.

Claims: After review of the claims submitted by the Elected Officials and Department Heads in the amount of \$571,457.53, for August 10, 2009, Commissioner Ricks made a motion to approve, Commissioner Hansen seconded and motion passed.

Commissioner Hansen recessed the Meeting at 5:30 p.m. Commissioner Work and Business Meeting will reconvene on August 12, 2009 at 8:00 a.m.

**MADISON COUNTY
COMMISSIONERS MEETING MINUTES
August 12, 2009 8:00 a.m.
COMMISSIONERS ROOM**

Present: Commissioner Robert Hansen, Chairman, Commissioner Kimber Ricks, Commissioner Jon Weber and Clerk Marilyn R. Rasmussen

2010 Budget; Paul Sorensen, IT Department and Steve Holey, Weed and Mosquito Department presented their departmental budget recommendations. **Dusty Cureton, Les Fadness - Road Department and Don Mickelsen, Ron Moore - Citizens Group** reviewed the proposed Right-of-Way Ordinance Number 358. After review, it was decided that further changes will be incorporated into the Ordinance before a public hearing is scheduled.

County Business:

Extension Office Vehicle: Commissioner Hansen made a motion to approve the purchase of the Extension Office Vehicle by the Sheriff's Office and approve purchase of a new vehicle for the Extension Office from Erickson GMC, Commissioner Ricks seconded and voting was unanimous.

Elevator Contract: Commissioner Hansen made a motion to accept the Bid from Tyson Krupp for \$2500 to repair the Elevator in the Administration Building, Commissioner Ricks seconded and voting was unanimous.

Personnel Actions:

<u>Name</u>	<u>Current Status</u>	<u>Salary</u>	<u>Proposed Status</u>	<u>Reason</u>
<u>Sheriff's Office</u>				
Bruce Bowler	Patrol/Dispatch	\$1893.64	Account Change	
Chance Cooper	\$7.50/hr	\$8.50/hr	Detention Reserve	New Hire
Marcie Davis		\$10.00/hr	Driver's License	Rehire
Brandi Matthews		\$10.00/hr	Resignation	
James B. Tressler	\$8.50/hr	\$10.00/hr	Reserve Level I	Promotion
<u>Juvenile Probation</u>				
Krystina Adair		\$8.50/hr	Juvenile Tracker	New Hire
<u>Mosquito Department</u>				
Dustin Orr		\$9.00/hr	Sprayer/Operator	New Hire
Barbara Covert		\$9.50/hr	Sprayer/Operator	New Hire
Matthew Calkins		\$9.00/hr	Sprayer/Operator	New Hire

Commissioner Hansen made a motion to approve the above listed Personnel Actions, Commissioner Ricks seconded and voting was unanimous.

Commissioner Hansen made a motion to adjourn at 1:30 p.m., Commissioner Ricks seconded.

Approved:

Robert Hansen, Chairman

Kimber Ricks

Jon O. Weber

