

Madison County
Commissioners Meeting Minutes

NOVEMBER 23, 2015

8:00 A.M.

COMMISSIONERS' ROOM

ATTENDEES

Commissioners: Chairman Kimber Ricks, Jon Weber and Todd Smith
Deputy Prosecuting Attorney: Troy Evans
County Clerk: Kim Muir

AGENDA TOPICS

Public Comment - There was no one present to comment.

County Business:

Committee & Board Reports:

Kimber Ricks: Madison Memorial Hospital. Board heard from Dick Armstrong, Head of Dept. of Health and Welfare in Boise. He is optimistic and hopes to get consensus on some form of Medicaid restructuring. He has met with legislators and would like to get something passed in the near future. The joint venture for Madison Memorial Rexburg Medical Clinic is on target, Carriage Cove is starting to move into the black and all departments seem to be doing well.

Jon Weber: Members of the Fair Board went to Layton, Utah for the Rocky Mountain Fair Convention and attended many presentations. There were vendors and information regarding county fairs was gathered. Dean Kunz, Woodcocks, Jon Weber, Rodney Lusk and Rick Sutton were all in attendance. The event created a lot of excitement to improve our County Fair. They met contacts for carnival and stage shows: Amazing Arthur was of particular interest as well as Red Headed Express and Charlie Jenkins and most have local ties. The Board is excited to get the ball rolling for fundraising and getting business donations. The Board will need support from the Commissioners as it is a county fair.

There will need to be some financial commitment from the County. Commissioner Ricks suggested a shirt or jacket all the same color for the Fair Board, with the county logo to build some spirit and to be recognized by the public. He also proposed a letter for Brandan Bird recommending and supporting Corey Foster for reappointment to the State Fair Board. Commissioners will sign the letter and it will be sent to each county in the district. Getting additional sponsors was discussed to raise funds and bring in more people to support the fair. Commissioner Ricks suggests reaching out to BYU-I to have a presence at the fair.

RPO Rural Planning Organization will meet December 2 and will be hosted by the University and President Gilbert will speak. The next connection with the University will be to hire and pay for two interns that would keep updated with the transportation plan. A Developer from Sugar City is looking at the transportation plan.

Discussion Items

Special declarations - Commissioner Ricks will take this matter up with Jerry Merrill to see if some declarations could be jointly done.

Cell phone reimbursement: A discussion was had about cell phones used by county employees and policy regarding them. We need to set a policy countywide to keep employee compensation for cell phone use fair. The problem with the county is there is no one size fits all because each department is different. Some run 24/7 and others do not. At this point what is clear is the County will no longer buy cell phones. If an upgrade is needed, employees can get a free phone or pay the difference for a newer phone. Hence, the phone will be owned by the employees. As to the plan that goes with the phone, the county is on Verizon's government rate. If this rate is removed or if the County goes to individual reimbursement, it will change how the County does business, and the pricing structure of the plans. It is the desire to keep government rates and allow elected officials/department heads to manage the policies within their own offices without the need of one employee reviewing this for the entire county. The Commissioners would also like an individual line item in budgets for cell phone expenses. Troy will attempt to draft a cell phone policy that will be fair to the employee and taxpayer taking these issues into consideration. He will also send out his research again into what the surrounding counties/cities do with their phones and their policies.

Commissioner Ricks made a motion to approve Cindy's reimbursement and she be notified that it will be under future review and the amount may change. Commissioner Weber seconded and voting was unanimous.

Employees topped out on the Step and Grade: One employee is topped out on the step and grade. We need a policy to resolve these issues as there are others coming close to topping out. There was discussion on writing policy to take care of this situation, or updating the step and grade and looking at these concerns closer.

Calendar Items

Annual Taxpayers Conference December 8, 2015 in Boise.

IAC meetings in Boise, February 2 – 4, 2016.

February 22, 2016 Commission meeting Jon and Todd will be out of town. Will need to change.

Contracts and Documents

Commissioner Ricks made a motion to approve and sign the Professional Services Agreement for Snake River Rd Guardrail project. Commissioner Weber seconded and voting was unanimous.

Commissioner Smith made a motion to approve and sign the Load Rating Agreement with J-U-B Engineers on the 1000 E Bridge. Commissioner Ricks seconded and voting was unanimous.

Commissioner Ricks made a motion to approve the Waterways Audit. Commissioner Weber seconded and voting was unanimous.

Commissioner Ricks made a motion to approve the Agreement with the Idaho Military Division. Commissioner Smith seconded and voting was unanimous.

Routine Matters

Commissioner Ricks made a motion to approve the claims presented by the clerk in the amount of \$321,542.39(\$36,440.97 general fund). Commissioner Smith seconded and voting was unanimous.

Commissioner Smith made a motion to approve and sign the Commissioner Meeting Minutes of November 9, 2015. Commissioner Ricks seconded and voting was unanimous.

Commissioner Ricks made a motion to approve and sign the City/County and Fair Board Meeting Minutes of November 4, 2015. Commissioner Weber seconded and voting was unanimous.

Commissioner Ricks made a motion to approve and sign the Certificates of Residency for Mikayla Park. Commissioner Smith seconded and voting was unanimous.

Commissioner Ricks motioned to approve the Personnel Actions. Commissioner Weber seconded and voting was unanimous.

Health and Welfare-Indigent Clerk (Ann Marie Sorensen):

Commissioner Weber made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code §74-206(1)(d) exempt matters. (Commissioner Ricks –not present, Commissioner Weber-yes, Commissioner Smith – yes). Commissioner's returned to open session at 9:15 a.m. Commissioner Smith made a motion to sign Lien Releases on Case No. 2015027, sign Liens on Case No's. 2016010, 2016011, and 2016003. There was discussion on case No. 2011053. Non-Medical: Sign a Denial on Case No. N2016002. Commissioner Weber seconded and voting was unanimous.

Shawn Boice Tax Cancellations for:

Madison School Districts Solid Waste fees

Fees were not removed by mistake when homes were removed. Commissioner Weber made a motion to cancel taxes for the Madison School District for the 2 homes. Commissioner Ricks seconded and voting was unanimous.

Four Paws Pet Adoptions Inc. Property was exempted, but mobile home was not by mistake. Commissioner Ricks made a motion to cancel taxes for Four Paws Pet Adoptions Inc. Commissioner Smith seconded and voting was unanimous.

Norman Erickson. Mistakes were made when entering taxes. Commissioner Ricks made a motion to cancel taxes for Norman Erickson. Commissioner Weber seconded and voting was unanimous.

Tony Turley. Homeowner's exemption was taken off mistakenly. Commissioner Smith made a motion to cancel taxes. Commissioner Weber seconded and voting was unanimous.

Jerry Grover - Land split on his mother's property. Jerry gave Brian Schow property and the values were transferred wrong. Commissioner Smith made a motion to cancel taxes for Brian Schow. Commissioner Weber seconded and voting was unanimous.

New Hire Discussion

An employee will be returning to school and moving to part time. Another employee will be retiring in the next year. Shawn is hiring a new employee from within the county, who will start December 7.

Sherry Arnold Review and sign: Resolution #395 Odd Lot Property

Commissioner Ricks made a motion to approve Resolution #395, Odd Lot Property. Commissioner Smith seconded and voting was unanimous. This matter will be noticed up for Public Hearing January 11.

10:00 Brent McFadden General Services updates

Brent reported on pickups he has been looking at to replace an old Parks pickup.

- **Findings of Fact for A Team Ventures.** This is for a cell phone tower in Plano. Commissioner Weber made a motion to approve the Findings of Fact on the A team Ventures. Commissioner Smith seconded and voting was unanimous.
- **Findings of Fact for Kelton Larsen for a fertilizer plant in Sugar City. Sugar City has already approved this matter.** Commissioner Weber made a motion to approve the Findings of Fact for Kelton Larsen for a Fertilizer Plant in Sugar City. Commissioner Ricks seconded and voting was unanimous.
- **Land Use Table changes** Commissioner Smith made a motion to approve the Findings of Fact on the Land Use Table. Commissioner Weber seconded and voting was unanimous.
- Nightly rentals of personal homes or Bed and Breakfasts in the Archer area were discussed. There is no business license requirement in the county. This would be commercial activity. P & Z does not follow these establishments or have policy or permit requirements. Bed and Breakfast requirements may need to be reviewed

Cindy/Reo/ Maxine Bid Presentations:

Public Works updates

- Maxine reports that the IWORKS program is up and running.
- Maxine would like to begin charging late fees on accounts past 30 days. Troy reviewed the Ordinance and it does not allow the charging of interest or late fees in its current form. After review, the Commissioners decided to wait to see if this becomes a larger problem, and if so, update the ordinance when it comes up again. For now, where it is only a few people with late accounts, this is not a concern yet. An option would be for Public Works to just refuse the waste from the companies who are behind, or go to a cash basis moving forward with those entities.
- Jerome Bowen is putting in a gravel pit near Thornton and needs a certified letter stating that the road can handle the traffic. The County cannot do this where the County would be involved with approving any land use changes to this property. It was explained that an independent study by engineers or traffic personnel is usually performed and then presented to the county when an application is presented to see if the road is suitable.

- Reo ask if we could still use the power at the home next to the gravel pit in Archer.
- The sand shed should be here this week.
- Cindy showed pictures of signs in the county meeting new requirements set by the State. The county has about 1600 signs throughout the county.
Commissioner Weber made a motion to amend the agenda to sign the application for LHTAC. Commissioner Ricks seconded and voting was unanimous.
- Commissioner Weber made a motion to approve the application for LHTAC. Commissioner Smith seconded and voting was unanimous.

Cody Eck - Western States Caterpillar. Cody's bid reflects the grader with and without snow gear attached. They can go through Summit or Cat Financial to finance this grader. The old grader would be turned back. He is looking at \$15,000 – 20,000 fuel savings per year.

Todd Robinson, Honan Equipment. John Deere offered a 5 year guarantee buy back. He went with Summit Financial for financing as there interest rate was better. The 2015 model shows that it uses 3.3 gallon per hour while the 2013 used 5 gallons per hour. He also showed comparisons between CAT and Deere.

Brian Elkin –Summit National Brian sent an email stating interest rates he would charge to finance the new grader.

The different bids were discussed. Fuel costs will be comparable. Commissioner Weber made a motion to accept the John Deere purchase agreement. Commissioner Ricks seconded and voting was unanimous.

Jerome Bowen. Discuss Frontage Road near Lone Pine Nursery, his son Bridger was with him. Jerome said he is pretty quiet, but he needs to get involved in what is going on with the frontage road by his property. He would like it to end behind his place. It makes a big difference on where he is going with his business currently. Commissioner Weber states that the Commissioners will be making the final decision. The County has put money into a study to look at the best way to proceed. There is no plan currently for a frontage road. The exit at Bear World will be egress only; traffic will have to go back to Thornton. In a meeting with property owners there was no one interested in a Frontage Road. This was discussed well over a year ago. Jerome feels that if a frontage road is put in it would make a big impact for the better on many businesses besides his. Commissioners will take Jerome's requests into consideration when a final decision is made.

C. Rindlishbacher GIS Parcel Browser training. This will be to 8:30 a.m. on December 14.

Julia Berian Tax issue

Galust Berian spoke for his daughter at her approval and they are requesting hardship relief on the property taxes. Julia has no income and Galust pays the utilities. Income and expenses will need to be provided before a decision can be made. After understanding what is needed for the Commissioners to consider this tax request, Galust said he will just pay the property taxes.

Commissioner Smith made a motion to adjourn at 1:05 p.m. Commissioner Weber seconded and voting was unanimous.

Approved:

Kimber Ricks, Commission Chairman

Jon Weber, Commissioner

Todd Smith, Commissioner