

*Abbreviated Minutes: Complete Set Of Minutes Are On File In The Clerk's Office*

<p>Madison County Commissioners</p> <p>Meeting Minutes</p>		
JANUARY 12, 2015	8:00 A.M.	COMMISSIONERS' ROOM
<b>ATTENDEES</b>	<b>Commissioners: Chairman Kimber Ricks, Jon Weber and Todd Smith</b> <b>Deputy Prosecuting Attorney: Troy Evans</b> <b>County Clerk: Kim Muir Deputy Clerk: Brenda Stoor</b>	

**AGENDA TOPICS**

**Administration and Subscription of Oath of Office to County Elected Officials by the Honorable Mark S. Rammell:**

All were welcomed and the Pledge of Allegiance was said. Those officials sworn in were: Shawn Boice for County Assessor, Kimber Ricks for Commissioner District 1, Jon Weber for Commissioner District 2, Rick Davis for County Coroner, Sherry Arnold for County Treasurer, and Kim Muir for County Clerk. A reception followed.

*Election of Board of Commissioners:*

Nominations were opened for chairman. Commissioner Smith nominated Commissioner Ricks as chairman of the Board of County Commissioners. Commissioner Weber seconded and voting was unanimous. Commissioner Smith nominated Commissioner Weber as Vice Chairman. Commissioner Ricks seconded and voting was unanimous.

**County Business:**

*Appoint Fair Board Members*

Commissioner Weber made a motion to appoint the following to the Fair Board: Shane Wright, Rick Sutton, Tammy Erickson, Mary Ann Nielsen, and Joel Ashton. Commissioner Ricks seconded and voting was unanimous. Dean Kunz and Marlene Plocher will continue their positions on the Fair Board as well. The annual recognition dinner has been scheduled for February.

**Discussion Items:**

Wages and employment status update on Grooming District employees were discussed. The budget was also discussed. These employees are seasonal, and a discussion was held on the best way to pay them each year and some specific things they need to be doing as a board when they hire employees and purchase items needed. Commissioner Weber made a motion to sign and approve a letter being sent to the snowmobile board regarding employee pay, the need to comply with the ACA laws as far as terminating each employee at the end of the season, and rehiring the following year, and

memorializing the previous conversations between the Grooming Board and the Commissioners. Commissioner Smith seconded and voting was unanimous.

***Calendar Discussion:***

- Commissioners discussed the 2015 calendar for special events and commissioner meeting dates.

***Routine Items:***

- Commissioner Smith made a motion to approve the claims presented by the clerk. Commissioner Weber seconded and voting was unanimous.
- Commissioner Smith made a motion to approve and sign the Commissioners' Meeting Minutes of January 5, 2015. Commissioner Weber seconded and voting was unanimous.
- Commissioner Ricks made a motion to approve the Certificates of Residency. Commissioner Weber seconded and voting was unanimous.

***Personnel Actions:***

Commissioner Ricks made a motion to approve the personnel actions. Commissioner Weber seconded and voting was unanimous.

***Public Comment:***

Dan Roberts attended the Planning and Zoning meeting last week. He expressed concerns about the regulations on septic systems. He also invited the Commissioners to a Gun Rights Rally in February.

Amanda Hill, a new employee with the Standard Journal, was present and welcomed. She was encouraged to ask questions. The Commissioners stated they would always try to answer her questions. She asked the status of the P&Z theft. The Commissioners responded that all investigations are through the Sheriff's Office, who is in charge of this investigation. The Commissioners were unaware of any break in the case.

***Health and Welfare - Indigent Clerk (Ann Marie Sorensen):***

Commissioner Ricks made a motion to go into Executive Session at 9:15 a.m. Pursuant to Idaho Code 67-2345 (1)( d) exempt records. (Commissioner Ricks–yes, Commissioner Weber – yes, Commissioner Smith - yes). Commissioner Ricks returned to Open Session at 9:50 a.m. Commissioner Weber made a motion to sign Liens on Case Nos. 2015008, 2015010, 2015009, sign an approval on Case No. 2015009, sign a Denial on Case No. 20150010. Non-Medical: Approvals were signed on Case Nos. N2015007 and N2015006. Commissioner Ricks seconded and voting was unanimous.

**Assessor Rep Carol Davis/Sherry Arnold – Tax Issues for Rustler’s Hideout Subdivision, Key Bank and Fairpoint Communication:**

- Rustler’s Hideout Subdivision is asking for a reduction in the taxes for 2014. An assigned contact person in the Assessor’s Office will do some research on this property and come back at a later Commissioners’ meeting and bring an update.
- Key Bank submitted an incorrect quantity/value for an asset in their reporting. Commissioner Weber made a motion to correct the change for Key Bank. Commissioner Smith seconded the motion and voting was unanimous.
- Fairpoint Communications declared bankruptcy, and the county was not included on the restructure; hence, the County was discharged. Prior and after the bankruptcy they were paid in full, but during the bankruptcy discharge they did not pay. Commissioner Weber made a motion to accept the tax cancellation for Fairpoint Communications. Commissioner Smith seconded and voting was unanimous.

**Brent McFadden:**

- *Asbestos Update* - The boiler room has been completed as far as they can go without shutting the boiler down. The asbestos has been removed and cleaned up. The job will be finished when the weather is warmer so the boiler can be shut down and the work completed. Brent stated the best guess for a closed book on this will be about mid-June 2015. The company doing the work is licensed by the EPA to remove asbestos. Brent does not think there are any other areas of concern.
- *Planning & Zoning Appointment Recommendations Reports* - Recommendations were made for re-appointments on the Planning & Zoning Board and names were submitted for replacements. A letter of re-appointment will be sent to Anthony Merrill. Rick Robertson is the current Vice Chairman. Commissioner Smith made a motion to reappoint Anthony Merrill to the Planning & Zoning Board. Commissioner Ricks seconded and voting was unanimous.
- *Septic Systems were discussed* - The Commissioners are waiting for the Findings of Facts from the Planning & Zoning hearing from January 8, 2015 prior to further discussing this.
- *Grant Discussion for Beaver Dick Park* - Brent would like to put in some hydrants and a new well. A contract with BPA will need to be signed at the next Commissioners’ Meeting.
- *Administration Building South Parking Lot was discussed* - The Administration Building south parking lot is falling apart. Brent was asked to get with Road and Bridge to see what can be done.

**Dave Walrath:**

- *Sign and approve MOU for 1000 East Bridge with Federal Highway Administration* – They have been reviewed by the County Attorney and given to the Clerk. Commissioner Weber made a motion to sign and approve the MOU

for the 1000 East Bridge with Federal Highway Administration. Commissioner Smith seconded and voting was unanimous.

- A claim was reviewed and approved for Paragon Consulting, Inc.
- *Landfill Inspection Review* - Dave stated that good marks were given. They were impressed with the overall performance of the facility. They are doing a better job of composting at the landfill and have put wind rows in place so it will no longer be a swamp.
- *LHTAC Update* - Lance Holmes and Todd Bartholomew resigned. This was a council decision so there are two vacancies.
- Dave submitted an application for a rehab project on Twin Bridges. Commissioners asked him to get a flood or water report.
- Kelly Hoopes from Horrocks Engineers was present and gave a Transportation Master Plan update. Kelly showed the draft priority list on the base model which reflects five areas of concern with the main concern being Second East and the operational improvements. The study shows how much traffic is being shoved through this arterial and the traffic signal impact. Right now it receives an "F" rating, but they believe it can be improved to at least a "C".

Also of concern are capacity improvements for other roadways that could relieve 2<sup>nd</sup> East traffic. Third or Fourth East could be a solution, but it doesn't fix the problem. A couplet is possible. There are currently 30,000 cars per day using this roadway. University Boulevard, Poleline Road and the Moody Road are other areas of concern. Kelly showed areas projected to have a large increase of traffic in the near future. They will review intersection improvements to protect pedestrian traffic i.e. more lighting and signals.

Surrounding counties are using the same software and will be onboard working with us to make sure our plan compliments other counties. Kelly will be meeting in a planning session Thursday night with the City of Rexburg to work on the plan.

**Kirk Mace - Employee Committee Request:**

The Biggest Loser #6 Contest was discussed. There are stipulations on this contest with losing weight and keeping it off for a period of time. County parties were discussed and the budget requirements for them.

**Kenneth Condon - Civil Air Patrol Rep. for SE Idaho:**

A meeting on January 15<sup>th</sup> at 6:30 pm at the VFW Hall will be held with community leaders of Madison, Fremont, and Jefferson Counties. They are looking for guidance on how to better serve our communities and are willing to help with large events in parking and cleaning up. They are available for emergency services and will assist in search and rescue missions. There is an open house set for October 1, 2015. A flyer was handed out with a brief history of the things they do.

**Corey Smith - E Center Study:**

Corey Smith, Will Jenson, and Wyatt McGregor from Research and Development(BYU-I), Kimbol R. Allen from ITD, Kelly Hoopes with Horrocks Engineering, along with Dave Walrath from Road and Bridge, and Ted Hendricks from The Development Company were present. An economic study for a south bound egress and a full interchange developed in stages by Bear World and property owners in the area was discussed. The front end of the study could be done using students at BYU-I. Funding agents can use these studies for 5-7 years.

**Nolan Hill - Highland West Energy:**

Marlin Hill and Travis Hoover were present. They did an analysis for a heating and cooling system and represent a company that has found a way conserve power and cut down waste. The Annex Building is efficient, but the Courthouse and the correctional facility would benefit. Phase 2 of the analysis would take about 60 days. This system will last 20 years and beyond.

**Dana Izatt - 2014 Audit Update:**

Dana reported he is about 60% complete with the Madison County Audit. It will be April or May 2015 before it is complete as he needs to wait for the hospital to complete and get their audit to him. Commissioners are designated the audit committee. PERSI is now requiring us to show the amount of PERSI that is owed to each employee each year on the financial statements. Dana is working with the GASB board and PERSI to get the figures.

**Ryan Brown/Tri County Probation - Drug Doorway Modification:**

The outside doors near the probation office are too small to get the new purchased equipment through. Commissioners gave their approval to put in a larger door.

Commissioner Smith made a motion to amend the agenda to discuss employee matters with Solid Waste and Road and Bridge in an Executive Session. Commissioner Weber seconded and voting was unanimous.

Commissioner Ricks made a motion to go into Executive Session at 3:45 p.m. Pursuant to Idaho Code 67-2345 (1)(b) employee records. (Commissioner Ricks—yes, Commissioner Weber – yes, Commissioner Smith - yes). Commissioner Weber returned to Open Session at 4:06 p.m. as Commissioner Ricks was excused for an appointment. Dave Walrath has resigned his position at Solid Waste and Road and Bridge effective immediately. The Commissioners made assignments for Maxine Berger to be in charge of daily matters at Solid Waste, and Reo Jensen and Cindy Roberson at Road and Bridge to be in charge of all matters there for 45 days or possibly longer.

Commissioner Smith made a motion to adjourn the meeting at 4:30 p.m. Commissioner Weber seconded and voting was unanimous.

Approved:

Jon Weber, Commissioner

Todd Smith, Commissioner